

## 1 Meeting of the Board of Directors

250 – 32160 South Fraser Way  
Abbotsford, BC V2T 1W5

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**Strategic:** Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

**Accountable:** Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

**Fair:** Ensure procedural fairness in processes and decision-making.

**Effective:** A clearly defined outcome with appropriate processes and measures.

**Transparent:** Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

**Inclusive:** Ensure that appropriate interests, including the public interest, are considered.

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### MINUTES of Board of Directors Meeting

**Date:** January 9, 2024

**Location:** BCEMB Boardroom

**BOARD IN ATTENDANCE:** Al Sakalauskas, Chair  
Walter Siemens, Vice-Chair  
Jon Krahn, Board Member  
Jeff Regier, Board Member  
Matt Vane, Board Member

**STAFF IN ATTENDANCE:** Katie Lowe, Executive Director  
Joey Aebig, Manager Operations & Logistics  
Erin Duetta, Manager Finance  
Amanda Brittain, Director, Marketing & Communications

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#### **CALL TO ORDER**

The Chair, Al Sakalauskas, called the meeting to order at 9:06 am.

#### **CONFLICT OF INTEREST**

The Board discussed any perceived conflicts of interest with the proposed agenda items.

- Jon Krahn declared a conflict with 4.1d and 4.7b [REDACTED]
- Jeff Regier declared a conflict with 4.1f [REDACTED] and 4.3 STTMQ
- Matt Vane declared a conflict with 4.4 Barn Fitness Audit
- Walter Siemens declared a conflict with 3.5 EFC Young Farmer Program

#### **ADOPTION OF AGENDA**

It was MOVED by Matt Vane and SECONDED that the agenda be adopted as presented.

## **1.0 APPROVAL OF MINUTES**

### 1.1 Approval of Minutes of October 31, 2023

**R24-001** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of October 31, 2023 as presented.

CARRIED

### 1.2 Approval of Minutes of December 6, 2023

**R24-002** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Minutes of December 6, 2023 as presented.

CARRIED

## **2.0 BUSINESS ARISING/ACTION LIST**

### 2.1 2024 Board Calendar & Action Item

The 2023 board calendars and action item list were presented for information.

#### 2.1a Governing in the Public Interest

Governing in the Public Interest conference is happening on April 26, 2024. The Board Chair will be attending and encourages the Board members to attend if they are available and the conference has space.

#### 2.1b Spring Banquet

The Interior Spring Banquet has been scheduled for Friday, May 10<sup>th</sup>. The board meeting in May will be moved to May 9/10 so Board and staff can attend.

## **3.0 STAKEHOLDER ENGAGEMENT**

### 3.1 EFC Update

An update on the matters of EFC and its committees were presented for information.

### 3.2 Regional Reports

Updates from the regional representatives were presented.

### 3.3 Committee Reports

Updates from the committee chair representatives were presented for information.

### 3.4 AGM Stakeholder Meeting Update

Each year the Board meets with the EFC Executive, EPA and Graders/Processors. In addition, the Board will meet to complete the elections. A draft meeting schedule was presented for consideration.

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### 3.5 EFC Young Farmer Program

The EFC Young Farmer Program is designed to help Canada's up and coming leaders learn more about supply management, industry structure, quota allocations, strategic planning, government relations and trade. EFC is in the process of opening the recruitment for the 2024 cycle of the Young Farmer Program. Two candidates have put their names forward for consideration.

**R24-003** It was MOVED by Jeff Regier and SECONDED

That the Board of Directors nominates [REDACTED] for the EFC Young Farmer Program.

CARRIED

### 3.6 PMC Legacy Award

The Legacy Award was added to the POY program in 2019 and is meant to be presented during the BC Egg AGM Banquet Dinner. Previous winners of the Legacy Award were [REDACTED] in 2020 and [REDACTED] in 2022. At the September 2023 PMC meeting, the committee agreed to eliminate the Producer of the Year Award and to provide a recommendation to the Board for a Legacy Award recipient at the AGM in 2024. The board decided not to award the legacy award in 2024.

### 3.7 Heart for Africa Sponsorship

The Egg Project began nearly a decade ago in Eswatini, Africa where 1 in 3 persons suffers from hunger, including many children. Canadian egg farmers worked alongside Heart for Africa to transform a barren patch of land into two egg barns. The eggs provide essential nutrition for the 370+ Swazi kids who call Heart for Africa home, and supplement 100,000 meals for the wider community every month. Donations are needed every year to replenish the flocks and supplies. EFC fundraises each year to help with the shortfall in funds needed. To help raise awareness, a booth will be made available at the AGM for Heart for Africa.

### 3.8 Marcom Committee Member Bio

Current professional committee members were asked to recommend an individual for the open position. The Marcom committee members recommended [REDACTED] to fill the position. Staff provided a biography for the Board's consideration. A decision will be made at the Board Meeting prior to the AGM.

### 3.9 Conference and AGM Update

Updates on the 2024 AGM and 2026 National Producer Conference were presented for information.

## 4.0 OPERATIONS

### 4.1 Quota Transfers

#### 4.1a Producer A

BCEMB has received quota transfer requests from a registered producer which was presented for review.

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**R24-004** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors grant final approval for transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED].

CARRIED

4.1b Producer B

BCEMB has received quota transfer requests from a registered producer which was presented for review.

**R24-005** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors grant final approval for transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED].

CARRIED

4.1c Producer C

BCEMB has received quota transfer requests from a registered producer which was presented for review.

**R24-006** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors grant final approval for transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED].

CARRIED

4.1d Producer D

*J. Krahn recused himself at 10:57am*

BCEMB has received quota transfer requests from a registered producer which was presented for review.

**R24-007** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors rescind its December 6, 2023 motion R23-118 granting conditional approval for the proposed partnership change at [REDACTED] and the deemed transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED], [REDACTED], [REDACTED] and [REDACTED].

CARRIED

**R24-008** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors conditionally approve the proposed shareholder changes at [REDACTED] and the deemed transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED], 1 [REDACTED], [REDACTED] and [REDACTED]. The deemed quota transfers are transfers from a parent to children. Therefore, in accordance with Consolidated Order Part V 3(4)(a), a surrender of layer

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quota is not required. The deemed transfers will not be affected by the twelve-month moratorium and Paragon Farms will be eligible to participate in future growth allocations.

CARRIED

*J. Krahn joined the meeting at 11:05am*

4.1e Producer E

BCEMB has received quota transfer requests from a registered producer which was presented for review.

**R24-009** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors conditionally approve the transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED]. This is a transfer among Related Corporate Producers, therefore, in accordance with the Consolidated Order Part V 3(4)(b), a surrender of layer quota is not required. The transfer will not be affected by the twelve-month moratorium and both [REDACTED] and [REDACTED] will be eligible to participate in future growth allocations.

CARRIED

4.1f Producer F

*J. Regier recused himself at 11:08am*

BCEMB has received quota transfer requests from a registered producer which was presented for review.

**R24-010** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors conditionally approve the transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED]. This is a transfer among Related Corporate Producers, therefore, in accordance with the Consolidated Order Part V 3(4)(b), a surrender of layer quota is not required. The transfer will not be affected by the twelve-month moratorium and both [REDACTED] and [REDACTED] will be eligible to participate in future growth allocations.

CARRIED

*J. Regier joined the meeting at 11:40am*

4.2 2024 NPP Timeline

BC Egg has committed to BC FIRB to award an average of two NPP allotments annually. To determine the next NPP draw timeline and qualification requirements. Staff provided information for the Boards consideration that included a proposed timeline for 2024, 2022 draw objectives and previous NPP winners.

**R24-012** It was MOVED by Matt Vane and SECONDED Walter

THAT the Board agree to commence the 2024 NPP draw utilizing the same format and restrictions as the 2021 New Producer Program according to the timeline presented with

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an expected draw date of August 22, 2024 to award up to two New Producer Program Allotments.

CARRIED

4.3 STTMQ

*J. Regier recused himself at 11:08am*

A request has been received from a grading station for expansions or alterations of the STTMQ program to meet their market demand.

**R24-011** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the January 2024 version of the BC STTMQ Program as presented.

CARRIED

*J. Regier joined the meeting at 1140:am*

**Action:** Staff to include the STTMQ program for information at the grader meeting at the AGM.

**Action:** Staff to add a non-compliance clause to SBB guidelines being sent to graders.

**Action:** Staff to add yearly review of the program.

4.4 Barn Fitness Audit

An objective of the Board is to complete and maintain its Barn Fitness Review program on layer facilities which have equipment that is 20 years or older. Staff provided an update to the Board for information that included the status of audits for 2023 and the plan for 2024.

4.5 2024 Quota Allocation

A national increase to our federal quota occurred Week 1, 2024. As a result of the increase, BC has received a provincial allocation of 209,504 additional layers representing a 5.98% increase that needs to be distributed to registered producers. Staff consulted with both the EIAC and EPA regarding the increase and provided feedback received for the Boards consideration.

**R24-013** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the quota allocation submission to BC FIRB as amended with the 2023 production numbers and EPA resolution.

CARRIED

**Action:** Staff to draft a consultation for Board consideration and discussion for future allocation policy.

4.6 PMC Audit Program

BC PMC has made recommendations for changes the EFC's Start-Clean-Stay-Clean (SCSC) and Redeveloped Animal Care Program (R-ACP). The Board reviewed the recommendations and have directed staff to provide this feedback to the EFC PMC.

**Action:** Staff to send provide feedback from BC to EFC for the Feb 20 PMC Meeting.

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4.7 Appeal Updates

4.7a Appeal A

██████████ has appealed the Boards decision from June 8, 2023, to decline the going concern quota transfer. The appeal results should be available by mid January 2024.

**Action:** Staff to send the chair legal counsels' response that was submitted to BCFIRB.

4.7b Appeal B

*J. Krahn had recused himself from the meeting at 10:57am*

██████████ has appealed the Boards decision from July 25, 2023 which declined their request to moult a flock in summer 2024. After receiving the Board's decision for reconsideration due to the changing market conditions, ██████████ has withdrawn their appeal.

*J. Krahn rejoined the meeting at 11:05am.*

4.8 Research Update

A requirement of the research permit is to provide BC Egg with updates on the research on a quarterly basis. BC Egg has been receiving updates at least twice per year. The most recent update was received in December 2023 with the results of the 2022-2023 research flock which is replaced each fall. This has been provided for Board review.

**Action:** Staff to follow up with ██████████ on their ability to grade their eggs.

4.9 EFP Redevelopment Project

To ensure that the processors across Canada are breaking Canadian eggs while maintaining Canadian table egg supply. The EFP Redevelopment Project Team is meeting on January 24 and has requested that provinces submit ideas prior to the meeting for discussion. Staff presented a draft plan for the Boards consideration.

**Action:** Staff to send the proposed plan from BC to EFC.

**5.0 GOVERNANCE**

5.1 Committee Minutes

5.1a EIAC October 3, 2023 Minutes

The October 3, 2023 EIAC minutes was presented for information

5.1b EIAC October 11, 2023 Minutes

The October 11, 2023 EIAC minutes was presented for information

5.1c PMC September 8, 2023 Minutes

The September 8, 2023 PMC minutes was presented for information

5.2 Chair and Board Performance Survey

Each year the board completes Board and Chair Performance Reviews. Due to timing and new Board chair, the survey will be reviewed at the May 2024 meeting.

5.3 2024 Strategic Plan Review

In 2019, the Strategic Plan refresh was conducted and included two days of workshops that included the Board, Management and Industry Stakeholders. In 2022, a strategic planning session with the Board and Management was held to assess the current plan and determine if there were any small modifications required. In 2024 the Board intends to conduct a fulsome review of its Strategic Plan. The Board discussed potential facilitators and possible meeting dates.

**Action:** Staff to contact Strive to start the meeting process.

5.4 AMP Implementation Guide

In 2023, BCFIRB required all commodity boards and commissions implement Administrative Monetary Penalties (AMPs). An implementation guide has been sent to Boards for review with the Boards to submit their final AMPs Policies and Procedures to BCFIRB for approval prior to January 31, 2025. Staff presented a revised AMPs Policies and Procedures document and draft project timeline for the Boards consideration.

**Action:** Staff to discuss submission timelines with other boards.

**6.0 PERFORMANCE REPORTS**

6.1 Dashboard

The Industry Reserve report was presented for information.

**Action:** Staff to add CAD funds for the Urner Barry pricing.

6.2 Financials

6.2a Period 12, 2023 Board & Committee Per Diems and Expenses

The Period 12 Board & Committee Per Diems & Expenses were presented for review.

**R24-014** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Period 12 Board & Committee Per Diems & Expenses as presented.

CARRIED

6.2b AR Report

The AR Report was presented for information.

6.2c Period 12, 2023 Financial Statement

The Period 12, 2023 financial statements was presented for information.

**R24-015** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Period 12, 2023 Financial Statements as presented.

CARRIED



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6.2d Grader Incentive Program

An update on the grader incentive program was presented for review.

6.2e ULPT

The summary detailing levy remitted to EFC under their updated Uniform Levy Project Team was presented for information.

**Action:** Staff to determine inventory numbers for week 9, 2023 to week 8, 2024 had HPAI not impacted the industry.

6.3 Industrial Product

6.3a IP Report

The IP Report was presented for information.

6.3b Specialty Production

The summary detailing specialty dozens graded over the past five years versus shipped to the processor was presented for information.

6.3c Specialty Buyback and Egg movement

The summary detailing dozens downgraded under the Specialty Buyback Program and interprovincial trades was presented for information.

**7.0 MEETINGS HELD & UPCOMING**

7.1 2024 Meetings Held

The 2024 meetings held were presented for information.

7.2 2024 Meetings Upcoming

The 2024 upcoming meetings were presented for information.

7.2a Provincial AGM Schedule

The provincial AGM schedule were presented for information.

7.2b IEC Edinburgh

The spring IEC conference is being held in Edinburgh, Scotland April 14-16, 2024.

**Action:** Nicole to book rooms for IEC Venice due to space limitations

**Action:** Nicole to cancel room for Jeff Regier for IEC Edinburgh

7.2c Producer Meeting

A producer meeting is being held on January 11, 2024.

**ADJOURNMENT**

It was MOVED by Jon Krahn and SECONDED that the meeting be adjourned at 2:56pm.



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Board Chair

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Certified Correct, Secretary