

Meeting of the Board of Directors

250 – 32160 South Fraser Way
Abbotsford, BC V2T 1W5

Strategic: Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

Accountable: Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

Fair: Ensure procedural fairness in processes and decision-making.

Effective: A clearly defined outcome with appropriate processes and measures.

Transparent: Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

Inclusive: Ensure that appropriate interests, including the public interest, are considered.

MINUTES of Board of Directors Meeting

Date: February 15, 2024

Location: BCEMB Boardroom

BOARD IN ATTENDANCE: Al Sakalauskas, Chair
Walter Siemens, Vice-Chair
Jon Krahn, Board Member
Jeff Regier, Board Member
Matt Vane, Board Member

STAFF IN ATTENDANCE: Katie Lowe, Executive Director
Joey Aebig, Manager Operations & Logistics
Erin Duetta, Manager Finance
Amanda Brittain, Director, Marketing & Communications

CALL TO ORDER

The Chair, Al Sakalauskas, called the meeting to order at 9:01 am.

CONFLICT OF INTEREST

The Board discussed any perceived conflicts of interest with the proposed agenda items.

- Jeff Regier declared a conflict with 4.1c

ADOPTION OF AGENDA

It was **MOVED** by Jon Krahn and **SECONDED** that the agenda be adopted as presented.

1.0 APPROVAL OF MINUTES

- 1.1 Approval of Minutes of January 9, 2024

R24-019 It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of January 9, 2024 as presented.

CARRIED

1.2 Approval of Minutes of January 23, 2024

R24-020 It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Minutes of January 23, 2024 as presented.

CARRIED

1.3 Approval of Minutes of January 26, 2024

R24-021 It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors approve the Minutes of January 26, 2024 as presented.

CARRIED

1.4 Approval of Minutes of January 30, 2024

R24-022 It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of January 30, 2024 as presented.

CARRIED

1.5 Approval of Minutes of February 6, 2024

R24-023 It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Minutes of February 6, 2024 as presented.

CARRIED

2.0 BUSINESS ARISING/ACTION LIST

2.1 2024 Board Calendar & Action Item

The 2024 board calendars and action item list were presented for information.

3.0 STAKEHOLDER ENGAGEMENT

3.1 EFC Update

An update on the matters of EFC and its committees were presented for information.

3.2 Regional Reports

Updates from the regional representatives were presented for information.

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3.3 Committee Reports

Updates from the committee chair representatives were presented for information.

3.4 Heart for Africa

At the January 9 board meeting, the Board discussed the Heart for Africa project and the ways in which BC Egg uses producer levy and staff time with current sponsorships. To help raise awareness of Heart for Africa amongst producers, a booth at the AGM tradeshow has been made available. Staff provided an update for information.

3.5 Conference Update

An update on the progress of the conference was presented for information that included information on the keynote speaker and sponsorships.

3.5a Board Hot Seat Questions

This session was conducted in 2022 and garnered lots of interest from producers. Board members can answer questions themselves or they can defer to another Board member or staff member. Staff presented potential questions for information.

3.5b Grader Meeting Slides

The draft agenda and presentation for the meeting were presented for feedback.

3.5c AGM Education Session

Staff will be leading an education session at the AGM with the intent of helping producers navigate and understand the various board programs.

3.5d AGM Meeting Agendas

Staff presented the draft agenda and presentation for the board's consideration.

Action: Staff to send out agendas for the grader and EPA meetings.

4.0 OPERATIONS

4.1 Quota Transfers

4.1a Producer A

BCEMB has received quota transfer requests from a registered producer which was presented for review.

R24-024 It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors conditionally approve the transfer of all units of Layer Quota from [REDACTED] to [REDACTED]. This is a transfer among Related Corporate Producers, therefore, in accordance with the Consolidated Order Part V 3(4)(b), a surrender of layer quota is not required. The transfer will not be affected by the twelve-month moratorium.

CARRIED

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4.1b Producer B

BCEMB has received quota transfer requests from a registered producer which was presented for review.

R24-025 It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors grant final approval for the transfer of [REDACTED] units of Layer Quota which occurred on January 14, 2024 from [REDACTED] to [REDACTED].

CARRIED

4.1c Producer C

J. Regier recused himself at 11:54 am

BCEMB has received quota transfer requests from a registered producer which was presented for review.

R24-026 It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors grant final approval for the transfer of [REDACTED] units of Layer Quota which occurred on January 14, 2024 from [REDACTED] to [REDACTED].

CARRIED

J. Regier joined the meeting at 11:56 am

4.2 Appeal Update

The virtual hearing took place on October 30, 2023. FIRB's decision was received on January 16, 2024 and was included for information.

4.3 Inventory Review

Retrospective look back at how programming decisions could have impacted BC Egg if environmental factors had not impacted us significantly was presented for information.

Action: Staff to add max capacity minus what will be out of production at a given time

4.4 HPAI Recovery Program

Between October 20, 2023 and February 8 2024, there has been a total of 54 cases of HPAI detected in poultry flocks, 11 of these cases have impacted sites which house layer or layer pullets. Staff presented a draft policy for the boards consideration.

Action: Staff to bring the policy back with the parameters for the program.

4.5 NPP Request

BCEMB has received a request from a 2023 NPP winner requesting an increase to their initial allotment which was presented for review.

R24-027 It was MOVED by Walter Siemens and SECONDED

WHEREAS ██████████ was successful in our 2023 NPP program granting their corporation to be eligible for a maximum allotment of 3,000 quota units from the NPP with a maximum of 1,000 quota units upon their first 19-week placement.

WHEREAS ██████████ due to exceptional market circumstances, have requested an exemption for the Board to increase their initial allotment up to 1,500 quota units.

THAT the Board of Directors approve the ██████████ request to commence its NPP production with up to 1,500 layers. Per the 2023 NPP Policy guidelines, to maintain their initial allotment ██████████ will be required to maintain a 75% of their production on a rolling average basis over a 12-month period.

CARRIED

4.6 STTMQ Policy Review

A request has been received from a grading station for expansions or alterations of the STTMQ program to meet their market demand.

R24-028 It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the February 2024 version of the BC STTMQ Program as presented.

CARRIED

4.7 Quota Allocation

A national increase to our federal quota occurred Week 1, 2024. As a result of the increase, BC has received a provincial allocation for distribution to registered producers. On February 5, 2024 an Order in Council (OIC) was approved which gives BC Egg the ability to allocate to producers without prior approval from BC FIRB.

4.7a Draft Quota Allocation Consultation Timeline

To streamline future allocations, staff presented a draft timeline for the board's consideration. The board discussed and agreed with the timeline presented.

4.7b CSV File Reporting

The Consolidated Order requires weekly reporting from producer-vendors and producer-graders. To be consistent, fair and equitable, staff is recommending that the Consolidated Order remain as written and CSV file reporting requirements remain for producer-graders during the annual license issuance and allocation processes. Staff will encourage producer-vendors to report dozens sold at farm-gate during the license renewal process and throughout the year but not make it a requirement.

4.8 NPP Policy Review

BC Egg has committed to BC FIRB to award an average of two NPP allotments annually. Staff presented a draft timeline and qualification requirements for the board's consideration. The board discussed and agreed with the timeline as presented.

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4.9 2023 Audit Findings & Results

The 2023 Audit Results and financial statements from [REDACTED] were presented.

R24-029 It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the 2023 Audited Financial Statements as prepared by [REDACTED] for signature and submission to Producers as presented.

CARRIED

4.10 System Migration

At the October 2022 Strategic Planning session, one of the objectives identified was to ensure BC Egg had an appropriate reporting system that could be responsive to industry changes. Based on the evolving needs of BC Egg, it was determined a new system was needed. Staff provided a progress update that included a preview for quota credit and chick placement permit applications.

4.11 Price Sensitivity Analysis

In 2023, a paper on prospective price sensitivity discussing the influence US egg prices have on the Canadian egg market was made available to provincial chairs. The board discussed the implications noted in the paper.

5.0 GOVERNANCE

5.1 Committee Elections

Multiple committee positions are up for election. The board reviewed the names nominated in advance of the February 28, 2024 committee election.

5.2 2024 Strategic Plan Review

The current strategic plan was from 2020 to 2025. The groundwork was completed in 2019 and it is time to refresh the plan. Staff presented an update for information.

5.3 AMPs Project Timeline

To provide comments to BCFIRB on the implementation guide and BC Egg's implementation plan.

5.4 FPTA

The Ministry of Agriculture and Food (AGRI) and BC FIRB staff have been working with BC Egg over the last year to review the revised FPTA and ensure a full understanding of how the FPTA would impact producers and stakeholders.

5.5 NPMA

In March, AGRI staff notified BC Egg and BC FIRB they want to sync the potential changes to the Scheme with the Order in Council that is necessary for the Ministry to enter into the updated FPTA. On February 5, 2024, the OIC was signed officially removing the prior requirements from the NPMA and was provided for information.

6.0 PERFORMANCE REPORTS

6.1 Quota Reports

6.1a Industry Reserve

The Industry Reserve report was presented for information.

6.1b Egg Import Information

The Egg Import reports was presented for information.

6.1c Quota Utilization Report

The Quota Utilization Report was presented for information.

6.1d Quota Credit Update

The Quota Credit balance was presented for information.

6.1e Inventory Report

The Inventory Report was presented for information.

6.2 COP

The COP report was presented for information.

6.3 Feed Mill Participation Report & AAFC Report

The Feed Mill Participation Report & AAFC Report was presented for information.

6.4 CETPP Production Comparison

A CETPP Production Comparison report was presented for information.

6.5 Producer Utilization Update

The Producer Utilization update was presented for information using the weighted average as requested.

6.6 Active Leases

The Active Leases report was presented for information.

6.7 Barn Capacity

The Barn Capacity report was presented for information.

7.0 MEETINGS HELD & UPCOMING

7.1 2024 Meetings Held

The 2024 meetings held were presented for information.

7.2 2024 Meetings Upcoming

The 2024 upcoming meetings were presented for information.

ADJOURNMENT

It was MOVED by Jon Krahn and SECONDED that the meeting be adjourned at 3:37pm.

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Board Chair



Certified Correct, Secretary