

## Meeting of the Board of Directors

250 – 32160 South Fraser Way  
Abbotsford, BC V2T 1W5

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**Strategic:** Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

**Accountable:** Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

**Fair:** Ensure procedural fairness in processes and decision-making.

**Effective:** A clearly defined outcome with appropriate processes and measures.

**Transparent:** Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

**Inclusive:** Ensure that appropriate interests, including the public interest, are considered.

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### MINUTES of Board of Directors Meeting

**Date:** August 16, 2023

**Location:** BCEMB Boardroom

**BOARD IN ATTENDANCE:** Gunta Vitins, Chair  
Walter Siemens, Vice-Chair  
Jon Krahn, Board Member  
Jeff Regier, Board Member

**REGRETS:** Matt Vane, Board Member

**STAFF IN ATTENDANCE:** Katie Lowe, Executive Director  
Joey Aebig, Manager Operations & Logistics  
Erin Duetta, Manager Finance  
Amanda Brittain, Director, Marketing & Communications

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#### **CALL TO ORDER**

The Chair, Gunta Vitins, called the meeting to order at 9:31 am.

The Chair acknowledged that the meeting was held on the ancestral and unceded territory of the Semá:th First Nation and Mathxwí First Nation of the Stó:lō people.

#### **CONFLICT OF INTEREST**

The Board discussed any perceived conflicts of interest with the proposed agenda items.

#### **ADOPTION OF AGENDA**

It was **MOVED** by Walter Siemens and **SECONDED** that the agenda be adopted with the following additions:

- 3.4 HPAI Update
- 3.5 CGSB membership

## **1.0 APPROVAL OF MINUTES**

### 1.1 Approval of Minutes of July 25, 2023

**R23-074** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Minutes of July 25, 2023 as presented.

CARRIED

## **2.0 BUSINESS ARISING/ACTION LIST**

### 2.1 2023 Board Calendar & Action Item

The 2023 board calendars and action item list were presented for information.

### 2.2 Risk Mitigation Plan

The risk mitigation plan strategically evaluates perceived industry risks to prepare and plan how the impact of disasters can be lessened . Staff presented an update to the draft Risk Mitigation Plan for the Board's consideration. The plan will be reviewed annually to ensure new risks are identified or risk level changes of an existing risk.

**Action:** Staff to confirm cell phone and laptops are included in the Business Continuity plan.

**Action:** Staff to include Earthquakes in the environmental section.

**Action:** Staff to continue with messaging to producers regarding hacking and protocols to follow.

## **3.0 STAKEHOLDER ENGAGEMENT**

### 3.1 EFC Update

An update on the matters of EFC and its committees was presented for information.

### 3.2 Regional Reports

Updates from the regional representatives were presented.

### 3.3 2024 AGM Speaker Update

Planning for the 2024 AGM is underway. Staff presented five options for the keynote speaker and their topics for the Board's consideration.

**Action:** Staff to engage with the speakers as directed by the Board.

### 3.4 HPAI Update

On August 17, 2023, chairs are meeting with CFIA and BCFIRB to discuss next steps for HPAI in BC and setting up a project team to address issues specific to the BC poultry industry. The Board had a preliminary discussion on initial industry matters which should be addressed at the HPAI discussion.

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3.5 CGSB Membership

The Canada Organic Standard review for 2025 will be commencing later this year and the Canadian General Standards Board is seeking members to join the review team. The board discussed the importance of having a representative from BC and will contact EFC to determine who should attend.

**4.0 OPERATIONS**

4.1 Quota Transfers

4.1a Producer A

BCEMB has received quota transfer requests from a registered producer which was presented for review.

**R23-075** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors grant conditional approval for the transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED]. The transfer is among Related Corporate Producers. Therefore, in accordance with the Consolidated Order Part V 3(4)(b), a surrender of layer quota is not required. [REDACTED] will not be affected by the twelve-month moratorium and will be eligible to participate in any growth allocations as [REDACTED] and [REDACTED] are considered a business unit.

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THAT the Board of Directors grant conditional approval for the transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED]. This is a transfer to the transferors' child and her spouse, therefore in accordance with the Consolidated Order Part V 3(4)(a) a surrender of layer quota is not required.

THAT the Board of Directors grant conditional approval for the transfer of [REDACTED] units of Layer Quota from [REDACTED] to [REDACTED]. This is a transfer to the transferors' child and her spouse, therefore in accordance with the Consolidated Order Part V 3(4)(a) a surrender of layer quota is not required.

CARRIED

4.2 Quota Credit Program

The updated Quota Credit Policy was sent to producers on August 9, 2023 highlighting key changes. An updated template for Quota Credit trades was discussed as well as feedback from producers since the updated policy was circulated.

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4.3 Appeal Update

At the June 8 meeting, the Board declined the going concern transfer request between [REDACTED] and [REDACTED] as it did not meet the criteria for a going concern sale. The pre-hearing conference (PHC) report from July 26, 2023 was presented for information. Matt Vane and Katie Lowe will be the witnesses on behalf of BC Egg when the hearing is scheduled.

4.4 Specialty Buyback Request

An increase to the 2023 budgeted specialty buyback funds has been requested by the BCEPC. The Board reviewed both the request and programs implemented in 2023 where additional funds have been made available to the graders. The Board has deferred the decision until the EIAC committee reviews Organic medium pricing at the Oct 3 2023 meeting.

4.5 Administrative Monetary Penalties

In 2022, BCFIRB required all commodity boards and commissions to review implementing Administrative Monetary Penalties (AMPs). At that time, BC Egg did a full consultation with producers and committees and the submission to BCFIRB was based on the feedback received.. The Board discussed BCFIRB's response from August 1, 2023 as well as BCEMB's current drafted AMP policy.

4.6 BART

EFC is currently reviewing the Buyback provided for product shipped to the processor. The aim of the project is to examine and identify remittance practices across the country to ensure the cost for product shipped is recovered and develop a uniform national policy. The Board discussed the proposed responses staff would like to submit to EFC.

**Action:** Staff to send the Nest Run calculation to the Board.

4.7 System Migration

BC Egg's current system is out of date and does not meet reporting needs. Three system options along with costs associated were presented for the Board's consideration.

**R23-076** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve [REDACTED] for the system migration and that a scope of work be requested for review at the September board meeting.

CARRIED

4.8 Producer B

[REDACTED] a successful applicant from the 2021 NPP draw, sent a letter to BC Egg requesting access to their full NPP quota allotment.

**R23-077** It was MOVED by Jon Krahn and SECONDED

WHEREAS [REDACTED] were successful in BC Egg's 2021 NPP program granting their partnership eligibility for a maximum allotment of 3,000 quota units.

WHEREAS [REDACTED] has successfully vended 75% or more of their production on a rolling average basis over the last 12-month period.

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THAT the Board of Directors approve [REDACTED] proposal to receive their full [REDACTED] quota allotment. Per the 2021 NPP Policy guidelines, to maintain their NPP allotment [REDACTED] will be required to maintain 75% of their production on a rolling average basis over a 12 month period.

CARRIED

4.9 Producer C

[REDACTED] a 2023 NPP candidate, is requesting permission to expand the scope of their application to receive up to 3,000 quota units through the NPP draw. Business plans are an integral part of the NPP draw process and it is generally expected that applicants follow their proposal, however, provided [REDACTED] is compliant with all Special Terms and Restrictions within 2023 NPP Program, [REDACTED] will be eligible to receive up to a maximum of 3,000 quota units, within the phased-in NPP allotment structure detailed in the 2023 NPP Program Description.

**5.0 GOVERNANCE**

5.1 Committee Minutes

5.1a July 5, 2023 MNPT Minutes

The July 5, 2023 MNPT minutes were presented for information.

5.2 BCMMB Court Decision

The Board discussed the recent BC Supreme Court ruling for the BCMMB versus BCFIRB appeal regarding a BCFIRB 2021 decision on an appeal by a producer who was fined by the BCMMB for illegal milk sales.

5.3 FPTA Update

The Ministry of Agriculture and Food (AGRI) and BC FIRB staff have been working with BC Egg over the last year to review the revised FPTA and ensure a full understanding of how the FPTA would impact producers and stakeholders. The Chair provided a verbal update regarding the conversation with the DM.

**6.0 PERFORMANCE REPORTS**

6.1 Dashboard

The Industry Dashboard was presented for information.

6.2 Financials

6.2a Period 6 Board & Committee Per Diems & Expenses

The Period 6 Board & Committee Per Diems & Expenses were presented for review.

**R23-078** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Period 6 Board & Committee Per Diems & Expenses as amended.

CARRIED

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6.2b AR Report

The AR report was presented for information.

6.2c Period 6, 2023 Financial Statement

The Period 6, 2023 Financial Statement was presented for review.

**R23-079** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Period 6, 2023 Financial Statements as presented.

CARRIED

6.2ci Cash Surplus Policy

In 2018, the Board approved a Cash Surplus Policy addressing excess funds collected when programs are implemented under budget. Updates to the policy were presented for the Board's consideration. The Board has deferred the decision until the A&F committee has had a chance to review the updated policy at the September 8, 2023 meeting.

6.2d Grader Incentive Program

An update on the grader incentive program was presented for review.

6.2e ULPT

The summary detailing levy remitted to EFC under their updated Uniform Levy Project Team was presented for information.

6.3 IP Report

The IP Report was presented for information.

6.3a IP Report – Medium Organic Eggs

A summary of medium organic eggs downgraded under the Specialty Buyback program versus shipped to the processor was presented for information.

**Action:** Staff to include yearly specialty production reports analyzed by egg size in the Board meeting package.

**7.0 MEETINGS HELD & UPCOMING**

7.1 2023 Meetings Held

The 2023 meetings held were presented for information.

7.2 2023 Meetings Upcoming

The 2023 upcoming meetings were presented for information.

**ADJOURNMENT**

It was MOVED by Walter Siemens and SECONDED that the meeting be adjourned at 1:42pm.



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Board Chair

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Certified Correct, Secretary