

## Meeting of the Board of Directors

250 – 32160 South Fraser Way  
Abbotsford, BC V2T 1W5

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**Strategic:** Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

**Accountable:** Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

**Fair:** Ensure procedural fairness in processes and decision-making.

**Effective:** A clearly defined outcome with appropriate processes and measures.

**Transparent:** Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

**Inclusive:** Ensure that appropriate interests, including the public interest, are considered.

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### MINUTES of Board of Directors Meeting

**Date:** June 22-23, 2022

**Location:** BCEMB Boardroom

**BOARD IN ATTENDANCE:** Gunta Vitins, Chair  
Walter Siemens, Vice-Chair  
Matt Vane, Board Member  
Jon Krahn, Board Member  
Jeff Regier, Board Member

**STAFF IN ATTENDANCE:** Katie Lowe, Executive Director  
Nicole Thompson, Executive Assistant  
Joey Aebig, Manager Operations & Logistics  
Erin Duetta, Manager Finance  
Amanda Brittain, Director of Communications & Marketing

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#### **CALL TO ORDER**

The Chair, Gunta Vitins, called the meeting to order at 9:30am on June 22, 2022.

The Chair acknowledged that the meeting was held on the ancestral and unceded territory of the Semá:th First Nation and Mathxwí First Nation of the Stó:lō people.

#### **CONFLICT OF INTEREST**

The Board discussed any perceived conflicts of interest with the proposed agenda items, including potential conflicts with quota transfers.

#### **ADOPTION OF AGENDA**

It was **MOVED** by Jeff Regier and **SECONDED** that the agenda be adopted as presented.

## **1.0 APPROVAL OF MINUTES**

### 1.1 Approval of Minutes of May 10, 2022

**R22-061** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Minutes of May 10, 2022 as presented.

CARRIED

### 1.2 Approval of Minutes of May 11, 2022

**R22-062** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Minutes of May 11, 2022 as presented.

CARRIED

### 1.3 Approval of Minutes of May 20, 2022

**R22-063** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of May 20, 2022 as presented.

CARRIED

### 1.4 Approval of Minutes of May 26, 2022

**R22-064** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Minutes of May 26, 2022 as presented.

CARRIED

### 1.5 Approval of Minutes of May 30, 2022

**R22-065** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of May 30, 2022 as presented.

CARRIED

### 1.6 Approval of Minutes of May 31, 2022

**R22-066** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Minutes of May 31, 2022 as presented.

CARRIED

## **2.0 BUSINESS ARISING/ACTION LIST**

### 2.1 2022 Board Calendar & Action Item

The 2022 board calendars and action item list were presented for information.

#### 2.1a September and October Meetings

The Board typically holds at least one meeting in each region per year and is considering holding the September meeting in the Interior and the October meeting on the Island. The meeting proposals were presented for discussion.

The Board agreed with the proposals presented.

### 2.2 Response Letter Re EFC. Proposal: Free range standards

The Response Letter Re EFC Proposal: Free range standards was presented for information.

## **3.0 STAKEHOLDER ENGAGEMENT**

### 3.1 EFC Update

An update on the matters of EFC and its committees were presented, including an update on the ending of STMRQ, outstanding FPTA responses, outcome of the June 21 BART meeting and local COP farm surveys. The outcomes from the latest EFC PMC meeting were also presented, including preliminary discussions regarding a national barn fitness program.

### 3.2 Regional Reports

Updates from the regional representatives were presented, including questions received regarding organic pricing.

**Action:** Staff was directed to include a COP education piece at the next producer meeting.

### 3.3 Marketing Update

A marketing update was presented for information, including results from the mid-year campaign and an update on the PNE.

The Board supported staff signing a contract with the Fairmont Hotel Vancouver for the 2024 AGM if we have received clarification that the joint BCPC will not take place in 2024. The Board also discussed sponsorship opportunities at an Abbotsford Canucks game.

### 3.4 EFC BART

On February 8, 2022, the EFC Board of Directors approved the formation of a Buyback Assessment Review Team (BART). The aim of the project is to examine buyback remittance practices across the country in order to develop and apply a uniform national policy. The outcome from the June 21, 2022 meeting was discussed during agenda item 3.1.

### 3.5 WEMA Update

A meeting was held on May 11, 2022 and notes were presented for information.

### 3.6 COGA/COMB Reports and Draft Statements

The COGA/COMB Reports and Draft Statements were presented for information.

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3.7 EFO AGM Meeting Notes

The Chair and Board Members attended the June 9, 2022 EFO AGM. Notes from the meeting were presented for discussion.

3.8 Women in the Industry Update

Two BC producers are participating in the Women in the Industry program and an update from their June 16, 2022 meeting was presented.

**4.0 OPERATIONS**

4.1 Quota Transfers

4.1a Producer A

BCEMB has received a quota transfer request from a registered producer. The details were presented for discussion.

**R22-067** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors rescind its February 17, 2022 motion R022-018 granting conditional approval for the transfer of [REDACTED] layer quota units from the partnership of [REDACTED] to [REDACTED].

CARRIED

**R22-068** It was MOVED by Jeff Reiger and SECONDED

WHEREAS the Board of Directors rescind Its February 17, 2022 motion R022-018 granting conditional approval for the transfer of [REDACTED] layer quota units from the partnership of [REDACTED] to [REDACTED].

THAT the Board of Directors grant conditional approval for the transfer of [REDACTED] layer quota units from the partnership of [REDACTED] to [REDACTED] provided that the following conditions are met:

- The transfer application is completed where necessary.
- Evidence is provided which demonstrates that [REDACTED] is the sole owner of the land where the Independent Production Unit at [REDACTED] resides by July 31, 2022. Per the Consolidated Order Part IV 5.(1)(b) land ownership is a requirement for quota allotted under the New Producer Program. Land ownership will need to be maintained until the quota has been held for a full 10 years. At that point, the Registered Producer will be subject to land ownership requirements detailed in Part IX 1. (1)(a)(ii) of the Consolidated Order.
- An updated State of Title Certificate for the Independent Production Unit is provided when available; no later than August 31, 2022.

This is a transfer between spouses. Therefore, in accordance with the Consolidated Order Part V 3(5)(a) a surrender of layer quota is not required. Furthermore, [REDACTED] will not be impacted by the twelve-month moratorium as the moratorium is only applicable to the transferor.

CARRIED

#### 4.2 BFA Update

A Barn Fitness Audit was first conducted on a facility on October 8, 2021. On June 1, 2022, the producer provided a plan for their facility which was presented for discussion.

The Board reviewed the producer's letter and discussed the next steps.

**Action:** Staff was directed to draft a response letter to the producer and request the producer's presence at the July meeting.

#### 4.3 Grader Pickup

A grader has informed a producer that when their next flock is placed and begins producing, they will not pick up the eggs. The producer is asking for the Board to intervene and direct the grader to pick up the eggs. On June 7, 2022, staff received a response from a grading station that they have agreed to take 100% of the production.

The Board reviewed the letter and discussed the grader's request regarding the Specialty Buyback.

**Action:** Staff was directed to send a follow up letter.

#### 4.4 Operations Programs

##### 4.4a STMRQ Program

The STMRQ program is coming to a close. EFC has asked Egg Boards to draw down on any flocks in production. An update on the program was presented for information, including a request from a producer to relabel a flock.

The Board discussed the producer's request, what the industry needs and agreed that EFC does not have a mechanism in place to convert STMRQ back to quota.

##### 4.4b Quota Exchange

A quota exchange occurred on June 1, 2022 and the quota will transfer on July 6, 2022. A review of the process was presented for information.

The Board discussed additional program options to be included in the Consolidated Order review.

##### 4.4c TAP B

Up to 79,777 quota units have been made available for temporary allotment through the TAP B program from July 3, 2022 to July 1, 2023. BCEMB is currently accepting applications. An update on the process was presented for information.

The Board discussed options to ensure the industry is meeting market needs.

**Action:** Staff was directed to complete an analysis of the applications to determine production types and totals.

##### 4.4d Quota Credits

BCEMB regularly receives feedback from graders who have expressed concern about the quota credit program. The program and analysis were presented for discussions.

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The Board discussed options to meet the market needs and ensure the program is meeting its true intentions.

**R22-069** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve to temporarily suspend the transfer of Quota Credits commencing July 1, 2022 ending no later than December 31, 2022 pending the results of the Consolidated Order review.

CARRIED  
1 Opposed

**ADJOURNMENT**

It was MOVED by Jon Krahn and SECONDED that the meeting be adjourned at 4:04pm on June 22, 2022.

**CALL TO ORDER**

The Chair, Gunta Vitins, called the meeting to order at 10:02am on June 23, 2022.

4.4e Barn Fitness Audit Program

At the Board of Directors May meeting, the Board discussed including a fee to registered producers when a facility requires a re-inspection by the BFA committee due to concerns and/or outstanding corrective actions that were observed during the initial BFA. A proposed policy change, as well as feedback from the PMC, were presented for discussion.

**R22-070** It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors approve the amendments to the Barn Fitness Audit document as presented, effective July 1, 2022. A fee of \$1,600 will be charged if any member(s) of the BFA team are required to conduct a re-inspection to verify completion of corrective action(s) at an EPU following a BFA; no fee would be required for PLO verification of corrective actions. The cost for EPU lease applications that require a BFA will also be increased to \$1,600.

CARRIED

4.5 EFC Memo: Measuring Protocol

EFC is proposing changes to the enriched colony and free run/free range measuring protocols to bring them into alignment with the redeveloped ACP. Changes have been proposed to each protocol based on the final terminology in stage 1 of the redeveloped ACP as well as new criteria added to stage 2, which has been approved by the EFC PMC. The EFC memo and feedback from the PMC were presented for discussion.

The Board reviewed the PMC's feedback and agreed with the response.

4.6 EFC Memo: Launch of RACP

The redeveloped Animal Care Program, stage 1, goes into effect in May 2023. Interested farmers will have the option to begin redeveloped stage 1 audits as of November 2022. Resources to support the launch of stage 1 of the redeveloped ACP are underway as well as training sessions for egg boards/egg board field staff and auditors. The timeline and launch process were presented for information.

4.7 EFC NEST Program

EFC launched their National Environmental Sustainability Tool (NEST) at the beginning of the year. An update on the program was presented for information.

4.8 Grader Sign Off Consultation

Grader sign-off was removed from the TAP Program application forms. As part of this process the Board is developing a consultation process with graders to determine and meet market needs.

The Board discussed the topic in other agenda items.

4.9 Buyback Programs

4.9a Specialty Buyback

BCEMB removed grader sign-off from the TAP Programs and notified the grading stations that the BCEMB will review the specialty buyback. An analysis of the program and usage was presented for discussion.

The Board reviewed options for the program, agreed on a temporary solution and discussed a more fulsome consultation prior to 2023.

**R22-071** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve an increase to the Specialty Buyback Fund for 2022 of \$300,000, increasing the fund to \$600,000.

CARRIED

4.9b Buyback

BC currently provides the graders with a handling fee for product shipped to the Processor at a rate of \$0.05 for nest run product and \$0.06 for graded product. The graders have requested that the Board review the Buyback.

The Board reviewed the program and agreed to keep it at status quo as the program is currently being reviewed nationally.

4.10 AI Update

Highly Pathogenic Avian Influenza has been found in poultry flocks across Canada, including BC. An update was provided for discussion, including process concerns, the impacts of trade agreements, a proposed national task-force and EOC funds. In addition, it is being recommended that registered producers temporarily pause supplying backyard flocks with poultry while we are in our current HPAI situation.

The Board discussed the current situation and agreed with the national task-force approach as a board function.

4.11 PFGC Update

The last grader meeting was held on May 18, 2022 at which time the new programs were presented to the committee. The notes from the meeting along with the formal letter sent on June 3, 2022 were presented for discussion.

The Board reviewed conversations with the graders since the letter was sent and continues to support the decisions made.

4.12 Fowl Removal Update

There are a number of projects concerning fowl removal in BC. Updates on the projects were presented for discussion, including an update on the CO2 machine.

## **5.0 GOVERNANCE**

5.1 AMP

BC Egg is required to draft an Administrative Monetary Penalties (AMP) Policy and Procedures document outlining our intentions for the program. The draft final submission to BCFIRB was presented for discussion.

The Board reviewed the letter and discussed the timeline.

5.2 Consolidated Order Review

The Consolidated Order is required to be reviewed every five years. The current document was last reviewed in 2017. An update on the review was presented for information.

The Board agreed to a workshop in the fall to review the results.

5.3 HR Update

An HR update was presented for information.

5.4 Committee Minutes

5.4a February 4, 2022 – EIAC Meeting Minutes

The February 4, 2022 – EIAC Meeting Minutes were presented for information.

5.4b February 14, 2022 – EIAC Meeting Minutes

The February 14, 2022 – EIAC Meeting Minutes were presented for information.

5.4c January 21, 2022 – PMC Meeting Minutes

The January 21, 2022 – PMC Meeting Minutes were presented for information.

5.4d February 7, 2022 – PMC Meeting Minutes

The February 7, 2022 – PMC Meeting Minutes were presented for information.

5.4e April 22, 2022 – PMC Meeting Minutes

The April 22, 2022 – PMC Meeting Minutes were presented for information.

5.4f November 1, 2021 – MarComm Meeting Minutes

The November 1, 2021 – MarComm Meeting Minutes were presented for information.

5.5 Authority Matrix

The Authority Matrix was completed in 2015 and since then has been updated to reflect changes in programs and processes. The document was presented for information.



## **6.0 PERFORMANCE REPORTS**

### 6.1 Dashboard

The Industry Dashboard was presented for information.

**Action:** Staff was directed to provide the IP by province report to the Board.

### 6.2 Finances

#### 6.2a Period 5 Board & Committee Per Diems & Expenses

The Period 5 Board & Committee Per Diems & Expenses were presented for information.

**R22-072** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Period 4 and 5 Board & Committee Per Diems & Expenses.

CARRIED

#### 6.2b AR Report

The AR report was presented for information.

#### 6.2c Period 5, 2022 Financial Statement

The Period 5, 2022 Financial Statement was presented for information.

**R22-073** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Period 5, 2022 Financial Statement.

CARRIED

#### 6.2d Operating Line Limit

The Operating Line Limit was presented for information.

**R22-074** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the DEFT Settlement riskline be increased by \$1 million to a total of \$6.25 million.

CARRIED

### 6.3 IP Report

The IP report was presented for information.

**Action:** It was requested that staff provide buyback reporting.

## **7.0 MEETINGS HELD & UPCOMING**

### 7.1 2022 Meetings Held

The 2022 meetings held were presented for information.

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7.2 2022 Meetings Upcoming

The 2022 upcoming meetings were presented for information.

7.2a IEC Rotterdam 2022

The IEC Rotterdam 2022 conference invitation was presented for discussion.

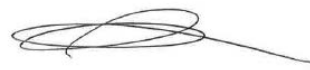
The Board discussed attendance to the conference.

**ADJOURNMENT**

It was MOVED by Jeff Regier and SECONDED that the meeting be adjourned at 3:13pm on June 23, 2022.



Board Chair



Certified Correct, Secretary