

## Meeting of the Board of Directors

250 – 32160 South Fraser Way  
Abbotsford, BC V2T 1W5

---

**Strategic:** Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

**Accountable:** Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

**Fair:** Ensure procedural fairness in processes and decision-making.

**Effective:** A clearly defined outcome with appropriate processes and measures.

**Transparent:** Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

**Inclusive:** Ensure that appropriate interests, including the public interest, are considered.

---

### MINUTES of Board of Directors Meeting

**Date:** July 20-21, 2022

**Location:** BCEMB Boardroom

**BOARD IN ATTENDANCE:** Gunta Vitins, Chair  
Walter Siemens, Vice-Chair  
Matt Vane, Board Member  
Jon Krahn, Board Member  
Jeff Regier, Board Member

**STAFF IN ATTENDANCE:** Katie Lowe, Executive Director  
Nicole Thompson, Executive Assistant  
Joey Aebig, Manager Operations & Logistics  
Erin Duetta, Manager Finance  
Amanda Brittain, Director of Communications & Marketing

---

#### **CALL TO ORDER**

The Chair, Gunta Vitins, called the meeting to order at 9:34am on July 20, 2022.

The Chair acknowledged that the meeting was held on the ancestral and unceded territory of the Semá:th First Nation and Mathxwí First Nation of the Stó:lō people.

#### **CONFLICT OF INTEREST**

The Board discussed any perceived conflicts of interest with the proposed agenda items, including potential conflicts with quota relocations.

#### **ADOPTION OF AGENDA**

It was **MOVED** by Jeff Regier and **SECONDED** that the agenda be adopted as presented.

## **1.0 APPROVAL OF MINUTES**

### 1.1 Approval of Minutes of June 22, 2022

**R22-075** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Minutes of June 22-23, 2022 as amended.

CARRIED

## **2.0 BUSINESS ARISING/ACTION LIST**

### 2.1 2022 Board Calendar & Action Item

The 2022 board calendars and action item list were presented for information.

### 2.2 Response Letters

#### 2.2a EFC Response: Measuring Protocol

The Measuring Protocol letter was presented for information.

#### 2.2b Producer Product Pick-up

The Product Pick-up letter was presented for information.

### 2.3 TM1 Update

An update and timeline on the TM1 system upgrades were presented for discussion.

The Board discussed the information and quota credit updates.

## **3.0 STAKEHOLDER ENGAGEMENT**

### 3.1 EFC Update

An update on the matters of EFC and its committees were presented.

### 3.2 Regional Reports

Updates from the regional representatives were presented.

### 3.3 Marketing Update

A marketing update was presented for information, including sponsorships and summer fairs.

### 3.4 EPA Update

The EPA Chair was invited to present a mid-year update.

██████████ *joined the meeting at 11:30am.*

An EPA update was presented for information, including their focus on the current AI situation and planning for the fall, work with the Vancouver Island EPA and an upcoming strategic planning session in October.

A CEIRA update was also presented for information, including an update on AI, future premiums and a revised payment process.

**The Board of Directors of the BC Egg Marketing Board**

Minutes: Board of Directors Meeting

Date: July 20-21, 2022

---

████████ left the meeting at 12:23pm.

3.5 EFC Summer Meeting Chairs/GM's Meeting Notes

The Chair and Executive Director attended a meeting as part of the EFC Summer Meeting. Notes were presented for information.

**4.0 OPERATIONS**

4.1 AI Update

Highly Pathogenic Avian Influenza has been found in poultry flocks across Canada. An update on the status in BC was presented for information.

4.2 BFA Producer

A Barn Fitness Audit was first conducted on a facility on October 8, 2021. As the audit included CARs, follow up audits have been conducted and an update on the process was presented for discussion.

The Board reviewed the July 8, 2022 audit report and the producer's updated renovation plan.

████████ joined the meeting at 9:52am.

The producer provided an update on the work completed, as well as timelines for the work scheduled to be completed.

████████ left the meeting at 10:05am.

**Action:** Staff was directed to send a letter to the producer reiterating the timelines discussed.

4.3 Grader Concerns

4.3a GVF Appeal

On July 4, 2022, BC Egg received notice of appeal from Golden Valley Foods regarding the June 1, 2022 decision on the TAP B Program and the June 3, 2022 decision on the BC Egg Grader Programming. An update on the process was provided for information.

The Board discussed the next steps on the process and agreed with the letter presented.

4.3b Grader Market Needs Consultation

BC Egg is undergoing a grader market needs consultation. An outline of the process was presented for discussion.

The Board agreed with the direction presented.

4.3c Specialty Buyback Program

At the June 22-23, 2022 board meeting, an increase to the Specialty Buyback Fund was approved for 2022. A response from a grader was presented for discussion.

The Board agreed with the approach presented.

#### 4.4 Operations Programs

##### 4.4a TAP B

79,777 quota units were made available for temporary allotment through the TAP B program from July 3, 2022 to July 1, 2023. An update and analysis were presented for information.

##### 4.4b Lease Forms

The EPU Lease Agreement and Quota Lease Agreement forms currently require grader sign off, however, the Consolidated Order does not require grader sign off. The amended forms were presented for discussion.

The Board agreed with the changes presented.

##### 4.4c EFP Service Fee

EFP birds have been gradually phased back into production as of week 10, 2022 with shipments to the processor resuming in week 21. An update on the program and the financials were presented for discussion.

The Board agreed to re-evaluate the service fee at the August board meeting.

#### 4.5 EFC Memos

##### 4.5a Addressing End of Flock Management with Research

The EFC Research Committee has established End of Flock Management (EFM) as an EFC research priority area since 2019 with the goal of soliciting research proposals to address knowledge gaps. EFC is asking that each board and their applicable committees complete the survey. The draft answers were presented for discussion.

The Board agreed with the responses drafted.

##### 4.5b Pullet Measuring Protocol

In 2021, egg boards expressed agreement that EFC should develop a measuring process and protocol for pullet rearing facilities to measure certain housing aspects from the 2017 Code of Practice for the Care and Handling of Pullets and Laying Hens. The draft measuring protocol focuses on the space and amenities available to pullets from 8 weeks of age to lay facility. The memo was presented for discussion as well as feedback from the PMC that an industry survey should be sent.

The Board is in agreement with the survey proposal.

##### 4.5c Clarifications on the SC-SC Program

On June 27, 2022, EFC sent a memo regarding clarifications to the SCSC Program. The memo was presented for information.

#### 4.6 Audit Update

The Redeveloped Animal Care Program (RACP), stage 1, goes into effect in May 2023. An update on the audit process, including training EFC on SE testing and Biosecurity, and measuring certificates were presented for discussion.

## The Board of Directors of the BC Egg Marketing Board

Minutes: Board of Directors Meeting

Date: July 20-21, 2022

---

### 4.7 Quota Relocation Request

*M. Vane recused himself from the discussion.*

A producer who purchased quota as a going concern has submitted a Quota Relocation form.

The Board reviewed the Quota Relocation form and determined that it met the intent of the Consolidated Order.

### 4.8 Premise ID Regulations

The new Premises ID Regulation, which came into effect on July 1, 2022, reflects the current information sharing arrangement between the Ministry and poultry boards and enables regulated producers to register with the Premises ID Program via their governing board. Due to the changes, a new MOU that reflects the updates is required.

**R22-076** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors authorize signing the Premise ID Regulations MOU.

CARRIED

### 4.9 Fowl Removal Update

There are a number of projects concerning fowl removal in BC. Updates on the projects were presented for discussion, including an update on the CO2 machine.

### 4.10 Pricing Discussion

EFC has reduced their levy rate effective Period 10, 2022. The provincial chairs have been in discussions regarding a possible price adjustment in September 2022.

The Board reviewed the analysis and national discussions.

## **5.0 GOVERNANCE**

### 5.1 AMP

BC Egg is required to determine if Administrative Monetary Penalties (AMP) would be appropriate for the BC egg industry. The draft final submission was presented for discussion.

The Board reviewed the letter and discussed the final steps.

### 5.2 FIRB Reports

#### 5.3a PARP

BCFIRB requires a Public Accountability and Reporting Project (PARP) report be sent yearly. The draft report was presented for review.

#### 5.3b New Entrant Program

BCFIRB is requiring all boards to complete a New Entrant Program assessment by August 15, 2022. The draft information was presented for review.

#### 5.3c BCFIRB Meeting Agenda

On July 26, BCEMB will be hosting a meeting with BCFIRB. The draft agenda and presentation were presented for discussion.

## **6.0 PERFORMANCE REPORTS**

### 6.1 Quota

#### 6.1a Industry Reserve

The Industry Reserve report was presented for information.

#### 6.1b Egg Import Information

The Egg Import reports was presented for information.

#### 6.1c Quota Utilization Report

The Quota Utilization Report was presented for information.

#### 6.1d Quota Credit Update

The Quota Credit update was presented for information.

#### 6.1e Inventory Report

The Inventory Report was presented for information.

### 6.2 COP

The COP report was presented for information.

### 6.3 Audit Scores

The Audit Scores report was presented for information.

### 6.4 Feed Mill Participation Report & AAFC Report

The Feed Mill Participation Report & AAFC Report was presented for information.

### 6.5 Fowl Removal Update

A brief Fowl Removal update was provided.

### 6.6 CETPP Production Comparison

A CETPP Production Comparison report was presented for information.

### 6.7 Producer Utilization Update

The Producer Utilization update was presented for information.

### 6.8 Active Leases

The Active Leases report was presented for information.

### 6.9 Barn Capacity

The Barn Capacity report was presented for information.

## **7.0 MEETINGS HELD & UPCOMING**

### 7.1 2022 Meetings Held

The 2022 meetings held were presented for information.

### 7.2 2022 Meetings Upcoming

The 2022 upcoming meetings were presented for information.

**The Board of Directors of the BC Egg Marketing Board**

Minutes: Board of Directors Meeting

Date: July 20-21, 2022

---

**ADJOURNMENT**

The meeting was adjourned at 4:08pm on July 20, 2022.

**CALL TO ORDER**

The Chair, Gunta Vitins, called the meeting to order at 9:31 am on July 21, 2022.

**5.0 GOVERNANCE (continued)**

5.2 Consolidated Order Review

The Consolidated Order is required to be reviewed on a regular basis. The current document was last evaluated in 2017. An update on the process was presented for information.

The Board reviewed the survey results as well as the drafted Consolidated Order changes and provided feedback.

**ADJOURNMENT**

It was MOVED by Jeff Regier and SECONDED that the meeting be adjourned at 12:55pm on July 21, 2022.



Board Chair



Certified Correct, Secretary