

Meeting of the Board of Directors

250 – 32160 South Fraser Way
Abbotsford, BC V2T 1W5

Strategic: Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

Accountable: Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

Fair: Ensure procedural fairness in processes and decision-making.

Effective: A clearly defined outcome with appropriate processes and measures.

Transparent: Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

Inclusive: Ensure that appropriate interests, including the public interest, are considered.

MINUTES of Board of Directors Meeting

Date: April 13, 2022

Location: BCEMB Boardroom

BOARD IN ATTENDANCE: Gunta Vitins, Chair
Walter Siemens, Vice-Chair
Matt Vane, Board Member
Jon Krahn, Board Member
Jeff Regier, Board Member

STAFF IN ATTENDANCE: Katie Lowe, Executive Director
Nicole Thompson, Executive Assistant
Joey Aebig, Manager Operations & Logistics
Erin Duetta, Manager Finance
Amanda Brittain, Director of Communications & Marketing

CALL TO ORDER

The Chair, Gunta Vitins, called the meeting to order at 9:32am.

The Chair acknowledged that the meeting was held on the ancestral and unceded territory of the Semá:th First Nation and Mathxwí First Nation of the Stó:lō people.

CONFLICT OF INTEREST

The Board discussed any perceived conflicts of interest with the proposed agenda items.

ADOPTION OF AGENDA

It was **MOVED** by Walter Siemens and **SECONDED** that the agenda be adopted with the following addition:

5.5 COVID Travel Policy

1.0 APPROVAL OF MINUTES

1.1 Approval of Minutes of March 11, 2022

R22-033 It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Minutes of March 11, 2022 as presented.

CARRIED

1.2 Approval of Minutes of March 16, 2022

R22-034 It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of March 16, 2022 as presented.

CARRIED

1.3 Approval of Minutes of March 17, 2022

R22-035 It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Minutes of March 17, 2022 as presented.

CARRIED

1.4 Approval of Minutes of March 28, 2022

R22-036 It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors approve the Minutes of March 28, 2022 as presented.

CARRIED

2.0 BUSINESS ARISING/ACTION LIST

2.1 2022 Board Calendar & Action Item

The 2022 board calendars and action item list were presented for information.

2.1a May Meeting

The Board and staff are meeting in the Interior on May 9-11. The meeting schedule was presented for discussions.

The Board reviewed the schedule and discussed the additional meetings presented.

2.2 March 17 Notes

2.2a BC Egg and EPA Meeting

Notes from the BC Egg and EPA meeting on March 17, 2022 were presented for information.

2.2b BC Egg and Grader Meeting

Notes from the BC Egg and Grader meeting on March 17, 2022 were presented for information.

3.0 STAKEHOLDER ENGAGEMENT

3.1 EFC Update

An update on the matters of EFC and its committees were presented, including an update on COP, AI, and an update from the last PMC meeting.

3.2 Marketing Update

A marketing update was presented for information, including the results from the AGM survey, communications programming, upcoming events and a report on the Farmers Thanking the Community event.

3.3 EFC BART

On February 8, 2022, the EFC Board of Directors approved the formation of a Buyback Assessment Review Team (BART). The aim of the project is to examine and identify buyback remittance practices across the country, in order to develop and apply a uniform national policy. EFC held a virtual introductory information session for egg board chairs and managers on April 11, 2022 and a verbal update from the meeting was presented.

The Board reviewed the notes from the meeting, discussed the draft response to EFC and appointed W. Siemens to the committee.

3.4 Research Flock Update

A quarterly update on a research flock was presented for discussion.

The Board reviewed the data provided and requested additional information.

3.5 Peptaid Meeting Invitation

BC Egg received an invitation to a Peptaid project for the poultry community. The invitation was presented for discussion.

Action: Staff was directed to send the invitation to the Egg Producers Association.

4.0 OPERATIONS

4.1 Quota Transfers

4.1a Producer A

BCEMB has received a quota transfer request from a registered producer. The details were presented for discussion.

The Board reviewed the information provided and discussed the moratorium.

Action: Staff was directed to provide additional information on the moratorium.

4.2 Producer Request

On July 10, 2022, a producer is going to permanently forfeit a portion of their pro-rata distribution as well as the equal distribution component from their 2019 quota allocation. The producer submitted a letter to the Board asking for an extension which was presented for discussion.

R22-037 It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors decline [REDACTED] request for an extension on their July 2019 pro-rata and equal distribution allocation. The Consolidated Order Part III 2. (4) (B) states issuances may be received by that Person at a subsequent date not later than three years from the date that the Layer Quota first became available for issuance, provided that the Person's Independent Production Unit is then able to accommodate that issuance of Layer Quota in accordance with the requirements of this Consolidated Order. Therefore, the unissued allotment of 752 quota units will expire on July 10, 2022.

CARRIED

4.3 Auditing Update

Effective this year, the SCSC program audits have been combined into a single audit. This program change opened the door to a simplified audit process that BC Egg and EFC have been working on. An update on the progress was presented for information.

Due to AI, the Board agreed to pause all audits and to review the status again in a month.

4.4 STMRQ Program

EFC is increasing the STMRQ quota from zero to 1.1 million hens. This is expected to be ratified and implemented in May 2022. An update on the program as presented for discussion.

The Board discussed conducting Barn Fitness Audits on the participating facilities as well as questions raised by producers.

4.4a EFP Program

BCEMB has 100,000 EFP quota units currently allotted. At this time the EFP allotment has been leased to EFC who is utilizing the EFP quota to ramp up their STMRQ program while awaiting FPCC approval. Potential programs were presented for discussion.

The Board reviewed the EFP program options and utilization rates. As a further response to STMRQ and the AI situation in Canada, increasing the production sleeve was also discussed.

R22-038 It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors agreed to increase the production sleeve to 7% in effect on July 3, 2022 until December 31, 2022 when it may be reduced to 4%.

CARRIED

R22-039 It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors agreed to an EFP issuance starting on Week 10, 2022 with billing to start July 3, 2022.

CARRIED

4.5 Modernized FPTA & Consultation Process

The EFC FPA Committee has recommended a draft principles-based Federal-Provincial-Territorial Agreement (FPTA). The document was reviewed by legal council and the feedback was presented for discussion.

The Board reviewed the feedback and agreed to provide it to BCFIRB.

4.6 EFC COVID-19 Cost Sharing

EFC is requesting provincial feedback and input on cost-sharing the \$11 million utilized by the PIF for egg disposal between producers and consumers. The EFC memo was presented for discussion.

R22-040 It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors support EFC in the recommendation to cost-share up to 50% of the \$11M with an understanding that the balance of the service fee fund is refunded to the provinces as previously agreed upon.

CARRIED

4.7 Hatching Egg IP Summary

A concern regarding the quantity of breeder eggs being shipped to IP was brought to the Board's attention in September 2021. Provincial programs were presented for discussion.

The Board discussed the information and options for certification.

4.8 Producer Grader Pickup

A grader has informed a producer that when their next flock is placed and begins production they will not pick up the eggs. The producer is asking for the Board to intervene and direct the grader to pick up the eggs. Background information was presented for discussion.

The Board agreed with the legal recommendation received and the draft letter presented.

4.9 Freight Subsidy Program

BC Egg has received t applications from a grader for the Freight Subsidy program on a regular consistent basis which is not the intent of the program.

The Board reviewed the analysis and a draft update to the Freight Subsidy program to clarify program intent.

Action: Staff was directed to amend the policy and send it to the Board via email.

4.10 PFGC Discussions

An update on the PFGC discussions were presented for discussion. A Doodle poll has been sent for the next meeting.

4.11 Fowl Removal Update

There are a number of projects concerning fowl removal in BC. Updates on the Interior and Lower Mainland projects were presented for discussion, including an update on the CO2 machine.

4.12 AI Update

Highly Pathogenic Avian Influenza has been found in poultry flocks across Canada as well as throughout the US. This includes wild birds within the Pacific migration route.

The Board discussed the ongoing AI update.

5.0 GOVERNANCE

5.1 AMP

BC Egg developed a draft Administrative Monetary Penalties (AMP) Policy and Procedures document. The Board considered stakeholder feedback from the first consultation and reviewed a draft document for the second consultation.

5.2 Consolidated Order Review

The Consolidated Order is required to be reviewed every five years. The current document was last reviewed in 2017. A draft consultation schedule and process was presented for discussion.

The Board agreed with staff's direction on the consultation process.

5.3 Quota Allocation

The 2022 Quota Allocation request is being reviewed by BCFIRB and a response should be received shortly.

5.4 A&F Committee Member

There is a producer position available on the A&F Committee.

The Board elected [REDACTED] for the producer position on the A&F Committee.

R22-041 It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors approve the destruction of the ballots.

CARRIED

5.5 COVID Travel Policy

EFC has updated their COVID travel policy which was presented for discussion.

The Board reviewed the policy and agreed to adopt it.

R22-042 It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the COVID Travel Policy as presented.

CARRIED

6.0 PERFORMANCE REPORTS

6.1 Dashboard

The Dashboard was presented for information.

The Board of Directors of the BC Egg Marketing Board

Minutes: Board of Directors Meeting

Date: April 13, 2022

6.2 Financials

6.2a Period 3 Board & Committee Per Diems & Expenses

The Period 3 Board & Committee Per Diem & Expenses report was presented for information.

R22-043 It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Period 3 Board & Committee Per Diem & Expenses as presented.

CARRIED

6.2b AR Report

The AR Report was presented for information.

6.2c Period 3, 2022 Financial Statements

The Period 13, 2021 Draft Financials was presented for information.

R22-044 It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the Period 3 Financial Statements as presented.

CARRIED

6.3 IP Report

The IP Report was presented for information.

7.0 MEETINGS HELD & UPCOMING

7.1 2022 Meetings Held

The 2022 meetings held were presented for information.

7.2 2022 Meetings Upcoming

The 2022 upcoming meetings were presented for information.

ADJOURNMENT

It was MOVED by Jon Krahn and SECONDED that the meeting be adjourned at 3:57pm.



Board Chair



Certified Correct, Secretary