

## Meeting of the Board of Directors

250 – 32160 South Fraser Way  
Abbotsford, BC V2T 1W5

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**Strategic:** Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

**Accountable:** Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

**Fair:** Ensure procedural fairness in processes and decision-making.

**Effective:** A clearly defined outcome with appropriate processes and measures.

**Transparent:** Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

**Inclusive:** Ensure that appropriate interests, including the public interest, are considered.

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### MINUTES of Board of Directors Meeting

**Date:** March 16, 2022

**Location:** Waddington Room, Fairmont Hotel Vancouver

**BOARD IN ATTENDANCE:** Gunta Vitins, Chair  
Walter Siemens, Vice-Chair  
Matt Vane, Board Member  
Jon Krahn, Board Member  
Jeff Regier, Board Member

**STAFF IN ATTENDANCE:** Katie Lowe, Executive Director  
Nicole Thompson, Executive Assistant  
Erin Duetta, Manager Finance  
Amanda Brittain, Director of Communications & Marketing

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#### **CALL TO ORDER**

The Chair, Gunta Vitins, called the meeting to order at 9:04am.

#### **CONFLICT OF INTEREST**

The Board discussed any perceived conflicts of interest with the proposed agenda items.

#### **ADOPTION OF AGENDA**

It was MOVED by Walter Siemens and SECONDED that the agenda be adopted as presented.

## **1.0 APPROVAL OF MINUTES**

### 1.1 Approval of Minutes of February 11, 2022

**R22-023** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors approve the Minutes of February 11, 2022 as presented.

CARRIED

### 1.2 Approval of Minutes of February 14, 2022

**R22-024** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of February 14, 2022 as presented.

CARRIED

### 1.3 Approval of Minutes of February 17, 2022

**R22-025** It was MOVED by Walter Siemens and SECONDED

THAT the Board of Directors approve the Minutes of February 17, 2022 as presented.

CARRIED

### 1.4 Approval of Minutes of February 23, 2022

**R22-026** It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors approve the Minutes of February 23, 2022 as presented.

CARRIED

## **2.0 BUSINESS ARISING/ACTION LIST**

### 2.1 2022 Board Calendar & Action Item

The 2022 board calendars and action item list were presented for information.

#### 2.1a May Farm Tours

BC Egg held a meeting with the Splantsin community in 2021 regarding the NPP. As a next step, BC Egg would like to take the members on a farm tour in May to show the different production types.

## **3.0 STAKEHOLDER ENGAGEMENT**

### 3.1 EFC Update

An update on the matters of EFC and its committees were presented, including the shortage of eggs, buyback program and ACP.

### 3.2 Marketing Update

A marketing update was presented for information, including the spring advertising campaign.

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### 3.3 2022 AGM Update

A planning update for the 2022 AGM was presented for information.

The Board reviewed the schedule and discussed the details.

#### 3.3a March 17 Meeting Overview

The meeting schedule for March 17 was presented along with the agendas.

### 3.4 Thank You Event

The Farmers Thanking the Community event is scheduled for April 9 at the Exhibition Park in Abbotsford. Details on the event were presented for discussion.

The Board discussed the event and their attendance.

### 3.5 Women in the Egg Industry Program

EFC is in the process of recruiting for the 2022 cycle of the Women in the Industry Program. Nominees were presented for discussion.

The Board reviewed the nominees and provided their recommendation.

### 3.6 EFA and EFM AGM Update

Board members attended the EFA and EFM AGMs. A verbal update on the meetings was presented for information.

#### 3.6a SEF AGM Notes

A board member attended the Saskatchewan Egg Producers AGM on March 10, 2022 and notes from the meeting were presented for discussion.

### 3.7 BCPA and SPFG 2021 Year in Review

The BCPA and SPFG 2021 Year in Review reports were presented for information.

## 4.0 OPERATIONS

### 4.1 Quota Transfers

#### 4.1a Producer A

BCEMB has received a quota transfer request from a registered producer. The details were presented for discussion.

**R22-027** It was MOVED by Jon Krahn and SECONDED

THAT the Board of Directors grant conditional approval for the shareholder changes at [REDACTED]. These are transfers to a child and the child's spouse, therefore, in accordance with the Consolidated Order Part V 3(4)(a), a surrender of layer quota is not required. This transfer will not be affected by the twelve-month moratorium and [REDACTED] will be eligible to participate in future growth allocations.

CARRIED

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4.1b Producer B

BCEMB has received a going concern sale request from a registered producer. The details were presented for discussion.

**R22-028** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors grant final approval for the Going Concern Sale of [REDACTED] to [REDACTED] effective February 27, 2022.

CARRIED

M. Vane recused himself.

4.2 NPP Overview

The commitment to start an average of two NPP producers annually, would require BCEMB to draw two NPP applicants this year (2022). An overview of the program and results from the 2021 program were presented for discussion.

The Board supports the program as presented and discussed the importance of promoting the Small Lot Permit Program in the regions outside of the Lower Mainland.

**R22-029** It was MOVED by Matt Vane and SECONDED

THAT the Board of Directors agree to commence the next NPP draw with an expected draw date of 2023 to award up to four NPP quotas.

CARRIED

4.3 Barn Fitness Report

On February 26, 2022, a follow up Barn Fitness Audit was conducted. The report from the audit was presented for discussion.

The Board reviewed the report and discussed the next steps for the facility.

**Action:** Staff was directed to add a reinspection fee to the Barn Fitness Policy and bring it to the PMC for review.

**Action:** Staff was directed to draft a letter to the producer asking for future plans and reminding the producer of the remaining requirements.

4.4 Producer Request

A producer that was impacted by the flood is going to be down for an extended period of time and is requesting QCs for their downtime. Their request was presented for discussion.

**R22-030** It was MOVED by Walter Siemens and SECONDED

THAT [REDACTED] receive a maximum of 26 weeks of quota credits for the renovation of Barn 1. The Producer may choose to earn those quota credits over two downtimes, from March 2 to May 31, 2022 (13 weeks) for the reassessment due to the flood and the second downtime when the conventional cages are replaced with the enriched system. If the renovation, over the two time periods, takes longer than 26 weeks, the producer may

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lease their quota to another producer for up to 26 weeks, as per the Quota Leasing Policy.

CARRIED

**4.5 Auditing Update**

Effective this year, the SCSC program audits have been combined into a single audit. This program change opened the door to a simplified audit process that BC Egg and EFC have been working on. An update on the progress was presented for information.

**4.6 COP Clarification**

The BCEMB COP worksheet has not been reviewed in some time and may include some irrelevant and/or misleading information. A review of the worksheet was presented for discussion.

The Board reviewed the worksheet and provided amendments.

**Action** Staff was directed to amend the BC COP worksheet based on discussions.

**4.7 EFC Levy Update**

EFC has confirmed FPC's approval of an increase of \$0.04 per dozen to the national levy effective Week 13, 2022. The details were presented for information.

**4.8 Modernized FPTA & Consultation Process**

The FPA has been updated and provided to the provinces for consultation. An update on the consultation process was presented for information.

The Board supports the process as presented.

**4.9 EFC EFP Update**

On March 4, 2022, EFC communicated to Egg Boards that in response to production shortages and in anticipation of the market being less impacted by COVID-19 going forward, that EFP processes may resume as normal beginning March 20, 2022 (Period 4). Options for the program were presented for discussion.

The Board reviewed options for the EFP program and agreed to discuss them further at the April board meeting.

**Action:** Staff was directed to revamp the EFP program and consult with the EPA, producers and graders.

**4.10 PFGC Discussions**

The last grader meeting was held on February 7, 2022, when the Out of Area Subsidy and BC Egg to Table Incentive programs were presented. The graders confirmed their support of the methodology of the programs and notes from the meeting were presented for information along with updated rates for the programs.

**4.11 Fowl Removal Update**

There are a number of projects concerning fowl removal in BC. Updates on the Interior and Lower Mainland projects were presented for discussion, including an update on the CO2 machine.

## **5.0 GOVERNANCE**

### 5.1 AMP

Staff has begun developing a request to BCFIRB to determine a path forward, incorporating stakeholder comments and a SAFETI Analysis with rationale on why BC Egg does not need to implement AMPs at this time. A draft letter was presented for discussion.

The Board agreed with the approach presented.

### 5.2 Consolidated Order Review

The Consolidated Order is required to be reviewed every five years. The current document was last reviewed in 2017. A draft timeline was presented for information.

#### 5.2a QC, Leasing and TAP

An overview and update on the programs was presented for information along with consultation questions for producers.

#### 5.2b IPU Definition

The Independent Production Unit definition has been a source of interest and discussion with producers over the last number of years. As part of the Consolidated Order review, BC Egg would like to provide clarity through a review of the definitions.

The Board reviewed the potential revisions and agreed with the recommendations.

### 5.3 Election Rules and Procedures

On March 3, 2022, BCFIRB sent BC Egg a reminder that the Election Rules are to be reviewed in 2022. The letter was presented for information.

The Board discussed potential changes to be incorporated into the consultation.

### 5.4 Board and Chair Performance Survey

The BC Egg Board and Chair Performance Survey results were presented for information.

## **6.0 PERFORMANCE REPORTS**

### 6.1 Quota

#### 6.1a Industry Reserve

The Industry Reserve report was presented for information.

#### 6.1b Egg Import Information

The Egg Import reports was presented for information.

#### 6.1c Quota Utilization Report

The Quota Utilization Report was presented for information.

#### 6.1d Quota Credit Update

The Quota Credit update was presented for information.

#### 6.1e Inventory Report

The Inventory Report was presented for information.

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6.2 COP

The COP report was presented for information.

6.3 Audit Scores

The Audit Scores report was presented for information.

6.4 Feed Mill Participation Report & AAFC Report

The Feed Mill Participation Report & AAFC Report was presented for information.

6.5 Fowl Removal Update

A brief Fowl Removal update was provided.

6.6 CETPP Production Comparison

A CETPP Production Comparison report was presented for information.

6.7 Producer Utilization Update

The Producer Utilization update was presented for information.

6.8 Active Leases

The Active Leases report was presented for information.

6.9 Barn Capacity

The Barn Capacity report was presented for information.

6.10 Period 1 2022 Financials

The Period 1 2022 financials were presented for review.

**R22-031** It was MOVED by Jeff Regier and SECONDED

THAT the Board of Directors approve the draft Period 1 2022 Financials as presented.

CARRIED

**7.0 MEETINGS HELD & UPCOMING**

7.1 2022 Meetings Held

The 2022 meetings held were presented for information.

7.2 2022 Meetings Upcoming

The 2022 upcoming meetings were presented for information.

**ADJOURNMENT**

It was MOVED by Walter Siemens and SECONDED that the meeting be adjourned at 3:56pm.

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Board Chair



Certified Correct, Secretary