

**Meeting of the Board of Directors  
250 – 32160 South Fraser Way  
Abbotsford, BC V2T 1W5**

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**Strategic:** Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

**Accountable:** Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

**Fair:** Ensure procedural fairness in processed and decision-making

**Effective:** A clearly defined outcome with appropriate processed and measures.

**Transparent:** Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

**Inclusive:** Ensure that appropriate interests, including the public interest, are considered.

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**MINUTES**  
**of**  
**Board of Directors Meeting**

**Date:** March 29, 2018

**Location:** Boardroom, BC Egg Marketing Board

**BOARD IN ATTENDANCE:** Gunta Vitins, Chair  
Walter Siemens, Board Member  
Aryn Alibhai, Board Member  
Barry Lockwood, Board Member  
Matt Vane, Board Member

**STAFF IN ATTENDANCE:** Katie Lowe, Executive Director  
Joey Aebig, Manager, Operations and Logistics, Recording Secretary  
Erin Duetta, Manager, Finance  
Amanda Brittain, Manager, Communications & Marketing

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**CALL TO ORDER**

Chair, Gunta Vitins, called the meeting to order at 9:10 am.

**ADOPTION OF AGENDA**

The agenda was adopted with the following additions:

6.3a Expense Policy was included for discussion

5.4 Conflict of Interest was moved to the top of the agenda

**1.0 APPROVAL OF MINUTES**

**R18-022** 1.1 Approval of the Minutes of February 28, 2018  
It was **MOVED** and **SECONDED**

THAT the Board of Directors approve the Minutes of February 28, 2018 as presented.

CARRIED

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- R18-023 1.2 Approval of the Minutes of March 1, 2018  
It was MOVED and SECONDED

THAT the Board of Directors approve the Minutes of March 1, 2018 as presented.

CARRIED

- R18-024 1.3 Approval of the Minutes of March 2, 2018  
It was MOVED and SECONDED

THAT the Board of Directors approve the Minutes of March 2, 2018 as presented.

CARRIED

### 2.0 BUSINESS ARISING/ACTION LIST

- 2.1 2018 Board Calendar

The 2018 Board calendar was presented for information.

**Action:** Staff directed to add June 3-5 CPEPC meeting in Montreal.

- 2.2 New Business

- 2.2a Email to Gray Ridge

BCEMB's Response to the Gray Ridge regarding their request was presented for information.

- 2.2b SCSC Cats in the Barn Element

BCEMB Response to EFC regarding the SCSC Cats in the Barn Element was presented for information.

- 2.2c EFC Committee Nominations

BCEMB Response to EFC regarding the Committee Nominations was presented for information.

- 2.2d EQA Draft Communications Plan

BCEMB Response to EFC regarding the Egg Quality Assurance (EQA) Draft Policy and Communications Plan was presented for information.

- 2.2e PAL Methodology

BCEMB Response to EFC regarding the Provincial Administration Levy (PAL) methodology was presented for information.

### 3.0 STAKEHOLDER ENGAGEMENT

- 3.1 BCFIRB Accountability Project Initiation

BCFIRB will be working to develop and establish improved annual performance measures and reporting for both itself and the commodity boards. This will include improved data collection and analysis, from what has been in place to date with respect to its supervisory mandate of the marketing boards and commissions. The annual performance measures will demonstrate to BCFIRB that BC Egg has fulfilled its responsibilities as first instance regulators through strategic and accountable governance using a principles-based approach to regulation.

BCFIRB has requested that the Board identify both a Staff member and a Board member to work with the BCFIRB team on this project by March 30, 2018.

**R18-025** It was MOVED and SECONDED

THAT the Board of Directors assign Chair Gunta Vitins, Director Aryn Alibhai and Executive Director Katie Lowe to work with the BCFIRB Accountability Project Team.

CARRIED

3.2 Barn Interactive Video

At the February 28, 2018 Board of Directors meeting staff was directed to look for alternative methods that would provide BC Egg and its producers an opportunity to engage the public and educate them on how layers are raised and housed in the various production systems.

Staff presented two additional options for the Board's consideration. The first option is an interactive video which is unparalleled in what it can offer the user as an engagement and learning tool. Interactive video is often used to train people, so they are created with learning goals in mind. The user makes choices and decisions throughout the video which determines how the user moves through the set learning goals.

The second option is 360° photos. These photos allow the user to drag a mouse to move around in the photo. BC Egg could add 'info points' that the user can click on to find out more about certain aspects of the photo. United Egg Producers offers a number of tours featuring various types of hen housing using this method.

**Action:** Staff was directed to research and look into the possibility of creating a video that was somewhat interactive and provides 360° photo stills with info points. Ontario has done a few of these initiatives already. The Board directed staff to ask Ontario about their works completed and experience to date, and to investigate the possibility of a national project on enriched colony housing as part of, or separate from, the Egg Quality Assurance initiative.

3.3 Producer Satisfaction Survey

BC Egg staff is looking to determine how satisfied producers are with the service that's provided by BC Egg and its staff. The last Producer Satisfaction Survey was conducted in 2015. Staff presented a draft of the updated producer satisfaction survey that incorporated feedback received by the EPA and consists of 24 questions organized into a logical sequence. The objective is to ask brief, concise questions to encourage producer participation.

**Action:** Staff was directed to include questions about BC Egg Directors' performance on the 2019 Producer Satisfaction Survey – an appropriate timeframe since three of five BC Egg Directors are newly elected/appointed.

**Action:** To increase producer participation rate, staff was directed to include in the Producer Satisfaction Survey the estimated time necessary to complete the survey. Staff should also include that the survey can be completed on smart phones. Staff was directed to include a comment box at the bottom of the survey.

3.4 Manitoba AGM Notes

BC Egg directors attended the Manitoba Egg Farmers AGM on March 7, 2018. Notes taken by the directors in attendance were presented to the Board of Directors for information.

3.5 Alberta AGM Notes

BC Egg directors attended the Egg Farmers of Alberta AGM on February 27, 2018. Notes taken by the directors in attendance were presented to the Board of Directors for information.

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### 3.6 Saskatchewan AGM Notes

BC Egg directors attended the Saskatchewan Egg Producers AGM on March 15, 2018. Notes taken by the directors in attendance were presented to the Board of Directors for information.

### 3.7 Pullet Growers AGM

BC Egg directors attended the Pullet Growers Association AGM. The directors in attendance shared their notes verbally with the Board of Directors. Written notes will be provided at the next meeting.

**Action:** Staff to upload all AGM notes to the producer website.

### 3.8 Rock and Rings Sponsorship

BC Egg has been asked to participate in a national sponsorship of Rocks and Rings for a four-year term. Rocks and Rings is an ice-free form of curling that is brought to schools across the country allowing a large number of children to try a sport they may not otherwise get to try.

The staff review of the 2016-18 sponsorship concluded that it was not an effective use of sponsorship funds. It was difficult to find out what schools were having Rocks and Rings events which made it very difficult to plan outreach at or for the events. It was also difficult to coordinate efforts with Rocks and the Rinks instructors. While the Rocks and Rings program continues to improve, the BCEMB has more effective sponsorship opportunities elsewhere.

**R18-026** It was MOVED and SECONDED

THAT the Board of Directors declines the sponsorship request from Rocks and Rings for the 2018-2022 period.

CARRIED

**Action:** Staff was directed to communicate with Rocks and Rings that BCEMB will not be participating in the 2018-2022 sponsorship. BCEMB will consider future sponsorship opportunities with Rocks and Rings if deemed improved, effective and strategic

### 3.9 Vision Session Summary

On July 19, 2017 the Directors of the BC Egg Marketing Board held a roundtable discussion, moderated by Matt Sutton-Vermeulen, to share insights addressing how the egg industry can gain consumer trust tomorrow and five years from now. The attendees included stakeholders representing industry, graders, retail, animal welfare, governing body representatives as well as BC Egg's management team and Board of Directors.

Staff presented a summary of the insights that were provided from the presenters and the industry stakeholders that were present at the meeting. Staff intends to share the report with the attendees who were present at the vision session and post the report on our producer website.

The Board noted that well moderated roundtable meetings facilitate excellent dialogue and result in strategic outcomes. The Board intends to continue to utilize this strategy to engage stakeholders. The 2018 roundtable discussion will explore the current and future market direction with the intention of developing programs that BCEMB can utilize to meet producer, grader, and processor needs in a manner that is equitable, fair and strategic for all stakeholders.

**Action:** Staff was directed to post the vision session notes on the producer website.

**Action:** Staff was directed to create an agenda for this year's round table discussion for the April 27, 2018 Board of Directors meeting. The agenda should include the date of the meeting, who will be invited. The Board was very pleased with Matt as a facilitator at the last round table. Staff to find out if Matt is available to moderate the discussion.

3.10 Supply Management Story

The Supply Managed commodity boards are supporting the development of a collective story that articulates the the vision, purpose, and benefits of the Supply Management system in BC and Canada. When completed, the story will express why BC consumers should not only care about Supply Management, but want to support and preserve it. The document provides an analysis of Supply Management from a macro-economic to micro-economic perspective.

While the Board is supportive of the document, they felt that there were opportunities to improve the story. As the story is still in its early draft stages, there is still ample time for additions to be added that will strengthen the story.

**Action:** Staff was directed to distribute Brad Bonds paper on supply management to the Board members who had not yet received it. There were many pieces from Brad Bond's paper that could add additional value to the Supply Management Story.

**Action:** Staff was directed to send the author the Board's feedback and offer opinions on the works completed to date.

3.11 Christmas Party Update

The venue where BCEMB has held its past two Christmas parties has closed. Staff researched and located a venue that will meet BCEMB producer needs and expectations. Staff has booked the Quality Inn for the Christmas Party; the menu looks excellent and staff has been assured that the entire facility is beautifully decorated for Christmas.

The party will take place on December 5, 2018 from 11:00am to 3:00pm; Staff will send invitations to producers, stakeholders and other supply management boards when the date draws near.

3.12 EQA Policy and Communications plan

BC Egg provided written feedback to EFC on their Egg Quality Assurance Policy and Communications plan. EFC's response was presented to the board for information.

3.13 SE Safeguard Project

Genome BC and the BC Ministry of Agriculture is working on a project to develop and implement a whole-genome sequencing based platform for BC that will enable human infections to be traced back to their source. This project has the potential to improve Salmonella surveillance, outbreak detection and source identification to reduce the costs to both industry and public health.

BC Egg Staff along with representatives from BCBHEC and the hatchery/processor group have been invited to be partners on the project along with BC AGRI. Industry and BC AGRI will be meeting to discuss the project as well as industries role in greater detail on April 4, 2018. As this project team is new, BCEMB is encouraged by BC AGRI's invitation to this project and looks forward to being active participants in future meetings.

**Action:** Staff was directed to submit a letter of support that details BCEMB's support so long as industry input is valued in a similar fashion to AGRI members. Katie was directed to write a letter and send it to the board for their consideration.

3.14 Strategy for SM4 Receptions and dialoging with MP Delegates

The Board wants to engage MP delegates during official receptions in Ottawa and whenever the opportunity arises to effectively message BC Egg's mission, achievements,

vision, goals and future direction. The Board discussed its government relations strategy and tools available.

**Actions:** Staff was directed to determine if BCEMB has access to a GR file and to discuss GR opportunities with EFC.

#### **4.0 OPERATIONS**

*Lara Hirowatari, R&D Coordinator with Nutriva Group joined the Meeting at 10:02 am.*

##### **4.1 Research Permit – Nutriva Group - 10:00am**

BCEMB recently developed a formal research permit application process that all applicants and current research permit holders must complete. Applicants must clearly indicate their intent to undertake research that has a net benefit to the Layer industry, and provide structured reporting and research sharing mechanisms.

The Nutriva group is applying for a research permit to investigate the effects of feeding live green feed (sprouted wheat grass) to layers on chicken health, performance, egg yolk colour and egg nutrient composition.

*Lara Hirowatari left the Meeting at 10:23 am.*

**R18-027** It was MOVED and SECONDED

THAT the Board of Directors declines the Nutriva Group Research Permit request. The rationale for this decision is based on the applicant's prior audit scores and concerns about their methodology and completeness of the research conducted over the previous four years.

CARRIED

**Action:** Staff was directed to send Nutriva Group a detailed letter outlining the Board's decision to decline their application, and provide clear expectations for future research permit requests. The letter is to provide Nutriva Group with options for the orderly wind down of their operation if they choose to do so.

##### **4.2 Research Permit – RS Feeds**

Ritchie Smith made a presentation at the February 6, 2018 BOD meeting on the research they wish to conduct using a research permit from the BC Egg Marketing Board. The Board did not make a decision on this request at that time as BC Egg did not have a formal application process in place. At the February 28, 2018 Board of Directors meeting the Board approved a new application process.

Ritchie Smith Feeds completed and submitted their formal application which was reviewed and considered by the Board.

**R18-028** It was MOVED and SECONDED

THAT the Board of Directors approve the Ritchie Smith Feeds research permit as requested for 2,000 laying hens until April 1, 2023, provided that Ritchie Smith maintains the following deliverables communicated in their proposal:

1. Quarterly updates are to be submitted from Ritchie Smith to the BC Egg Board of Directors on the research conducted; and,
2. A 100% score is achieved for the Start-Clean Stay-Clean and Animal Care Program; and,
3. A passing score is achieved for the BC Poultry Biosecurity Program audit.

The Board of Directors reserve the right to terminate the Research Permit if Ritchie Smith fails to comply with the above deliverables.

CARRIED

Matt Vane abstained from the Motion.

**Action:** Staff was directed to send Ritchie Smith a letter to confirm their research permit request that details BCEMB's expectations and deliverables going forward.

4.3 March Quota Exchange Summary

BCEMB staff presented a summary of the March 2018 Quota Exchange to the Board of Directors. 5,107 quota units were available for sale from an Interior producer. BCEMB staff received offers to buy from six producers. Four bids were from Lower Mainland producers and two were from Interior producers. The total offers to buy received by BCEMB for this exchange was 14,722 units of quota. Per Part VI 1. (8) of the Consolidated Orders, the quota offered must be offered to the perspective buyers within the perspective sellers region before outside regions can have access to the quota. As a result, all of the quota was sold to Interior producers and will remain in the region.

The quota transfers will be completed on April 4, 2018.

4.4 Pricing

There are a number of initiatives happening at a National Level in regards to pricing.

1. The National COP has been updated and the EFC Board of Directors have accepted the final report.
2. BC Egg has received a sample draft enriched housing COP transition option.
3. The Western Provinces have discussed with EFC how we can move the National Pricing Project forward.
4. EFC, BC Egg and Grader/Processor Representatives have met to further discuss a proposed Specialty IP pilot project.

The agenda items that follow discuss each of these initiatives in greater detail.

4.4a EFC COP

EFC will be discussing the updated COP in greater detail at the May PMC meeting.

The Board discussed which topics should be brought up in the national setting. One such topic is that the COP across the provinces has varied from its standard distribution which may disrupt the flow of eggs between provinces.

**Action:** Staff was directed to bring this back for further discussion at the April board meeting.

4.4b DRAFT Enriched Housing COP Transition Option

The Board discussed the enriched housing COP transition. The board noted that one concern with this initiative is that the model presented would result in funds moving out of BC to support the central provinces who have invested more towards enriched housing options. Meanwhile, BC continues to have no financial support for specialty pricing from any of the provinces.

**Action:** Staff was directed to bring this back for further discussion at the April board meeting.

**Action:** Amyr Alibhai to confirm if he can attend the May 7<sup>th</sup> and 8<sup>th</sup> meeting.

4.4c National Pricing Protocol Project Team

The National Pricing Project Team Charter received positive support from all provinces, except Saskatchewan and Ontario who provided no comment.

BC Egg, EFA and MEF Managers met with Neil Newlands on March 21, 2018. All parties maintain that this is a very important initiative to continue to move forward and EFC is willing to provide the administrative support.

The National Pricing Project is on the agenda for the May EFC PMC meeting.

- EFC will provide the Boards with a list of each of the pricing projects that is happening at the moment for both markets (table and IP). There are a few different projects and people are getting confused as to what they are.
- The first step in the project charter is to obtain agreement on the charter and select the participants. At this time, it appears that the best way to move forward is to have a large project team that includes representation from each province and three major graders in Canada.

Outside of the project team, BC will continue to highlight the ways in which appropriate producer pricing strategies, for all production types, will benefit the industry as a whole.

**Action:** Staff was directed to bring this back for further discussion at the April board meeting.

4.4d Specialty IP Proposal

EFC developed a draft of what the specialty IP model would look like and how it would affect the funds for graders. This was presented to BC Grader and processor representatives in an attempt to move the Specialty IP Pilot Project forward in BC. If implemented, the Specialty IP Proposal would give BCEMB a more complete picture of the BC marketplace.

It is made clear that the only way the Specialty IP model will work is with cooperation between all parties; this includes the processor taking part in EFC audits so the product required by the processor is transparent. The board is optimistic that an IP program for our BC processor may be forthcoming and will continue to work towards fostering relationships with the supply chain partners.

**Action:** Staff to continue to work with EFC on the project and to come back with more information at the April meeting.

4.4e Grader Program Costs

A review of all of the Program Costs that are funded through BC producer levy was provided to the board for information.

4.5 Quota Allocation Submission to BC FIRB

In December 2017 Farm Products Council of Canada (FPCC) approved a national increase in egg production that provided the BCEMB with 108,741 additional units of quota. Per Section 37 (c) of the British Columbia Egg Marketing Scheme, BCEMB requires prior approval from FIRB to vary quota.

The drafted proposal was presented and discussed by the Board of Directors. Due to time considerations, this agenda item was tabled for the April 3, 2018 Board of Directors Meeting.

4.6 QATR Questions for BC FIRB

BC FIRB released their Quota Assessment Tools Review (QATR) Supervisory Decision on February 2, 2018. BC Egg, along with the other supply managed commodities, has been



given the discretion to change the assessment tools applied on all non-exempt quota transfers.

Staff presented a drafted document that explored the interpretation of key changes from the QATR with examples before BC Egg moves forward with their proposed changes to the Consolidated Orders. The board discussed the document and made some recommended changes to improve the simplicity of the message

**Action:** Staff to incorporate the Board's feedback to enhance the drafted letter and send to BC FIRB.

4.7 NPP Survey

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

4.7a Provincial New Entrant Programs

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

4.8 Producer Rebate Follow up

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

4.9 OFFS Program Elements Clarification

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

4.10 Providing Additional Details on IPV and Declarations

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

4.11 Research update from EFC

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

4.12 Changes to the Start Clean-Stay Clean Layer Program

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

4.13 Retrospective AMR analysis on FoodNet Canada Isolates

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

**5.0 GOVERNANCE**

5.1 AGM Notification

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

5.2 IP Pool Closure Policy

Staff has been reviewing the product sent to the pool and is concerned that certain grading stations may be sending heavy weight to the Industrial Products pool when another grading station needs the eggs on the table market. This practice is not condoned by BCEMB as it violates the spirit of the IP program. The grading stations have been notified previously in writing that this practice must cease immediately or the IP pool will be closed.

As it has been some time since BCEMB has closed the IP pool. Staff brought the procedure and section relevant from our Consolidated Orders to the board for consideration and feedback.

**Action:** Staff to send a reminder to grading stations that skid lots of 720 or 900 dozens are required for product shipped IP. Inefficient skid loads are not acceptable.

**Action:** Update the statement in IP Closure Policy "Exception based on flock age can be allowed *at the board's discretion.*"

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**Action:** Staff to add an additional step to the closure policy that “Staff to contact LRM to ensure they are aware of the process”.

**Action:** To build trust amongst the graders, staff to allow both grading stations trading product to independently grade the product that is traded. BCEMB will buy the product from the seller and sell the product to the buyer. The budget is \$5,000 for BCEMB, with explicit instructions that off grades above a set value need to immediately be communicated with BCEMB and the other grading station.

**R18-029** It was MOVED and SECONDED

THAT, as the first reading review, the Board of Directors accept the following amendment to Part XII 1. (13) of the Consolidated Orders:

It is the policy of the Board that graders who purchase eggs from out of province or are handling such eggs for the shell market, will not have their offers for the size purchased accepted for two weeks following the week of arrival of the out of province eggs (globals excepted). In addition, where the size purchased from out of Province is Extra Large, Large or Nestrun, 22 pounds per box or greater, it is the policy of the Board not to accept graders' offers for any of these sizes of product for two weeks following the week of arrival of the out of province eggs (globals excepted).

Further, where specialty (Free-Run, Free-Range, Organic) and/or feed enhanced eggs (Veggie Fed, Omega) are purchased from out of Province, it is the policy of the Board not to accept graders' offers for any product for three weeks following the week of arrival of the out of province eggs (globals excepted), unless efforts to source within the province, within a reasonable period of time, are demonstrated to the satisfaction of the Board. If efforts of sourcing such product within the province are not demonstrated to the satisfaction of the Board, grading stations in question will be issued a 3-week notice prior to closing the pool.

CARRIED

**Action:** Staff to add this Consolidated Order change to the April meeting for a second reading.

### 5.3 BC Egg Policy Manual

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

### 5.4 Conflict of Interest

Every year after all members have been confirmed to the Board of Directors, the board reviews the policy on Conflicts of interest.

Directors have an obligation to act in the best interest of the BCEMB. Directors should endeavor to avoid situations that present an actual conflict or present the perception of a conflict between an individual's interest and the interests of the BCEMB. The directors reviewed the Conflict of Interest Policy and individually submitted their disclosures as required.

**Action Item:** Staff to review Conflict of Interest Policy document, to check grammar and wording through the document.

### 5.5 BCEMB Committee Nominations

At the February 28, 2018 Board Meeting, the Board requested that staff canvass the BCEPA for their recommendations on potential producers to be involved on the Production Management Committee and Audit & Finance Committee.

Staff presented the nominees that were brought forward by the each of the Committees.

**R18-030** It was MOVED and SECONDED

THAT the Board of Directors appoint Dwayne Vanderkooi and Jon Krahn to the Production Management Committee.

CARRIED

**R18-031** It was MOVED and SECONDED

THAT the Board of Directors appoint Alf Wall and Ian Woike to the Audit and Finance Committee.

CARRIED

**Action:** Staff was directed to inform the members of the Production Management Committee.

**Action:** Staff was directed to inform the Audit and Finance Committee members of their appointment. Staff to communicate to the new members that they will need to ensure they are available for the February Audit and Finance meetings.

## **6.0 PERFORMANCE REPORTS**

### 6.1 Dashboard

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

### 6.1a Feed Mill Participation Report & AAFC Report

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

### 6.2 Quota

#### 6.2a Industry Reserve

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

#### 6.2b IP Report

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

#### 6.2c IP Processor Summary

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

#### 6.2d FFP Report

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

#### 6.2e Quota Utilization Update

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

#### 6.2f Quota Credit Report

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Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

6.2g Inventory Report

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

6.3 Financials

6.3a Expense Policy

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

6.3b Period 2 Board & Committee Per Diems & Expenses

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

6.3c Financial Reports for Period 1

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

6.4 Preliminary COP

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

**7.0 MEETINGS HELD AND UPCOMING**

7.1 Meetings Held Appendix A

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

7.2 Meetings Upcoming Appendix B

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

7.1b Egg Board Meeting and Hill Breakfast

Due to time considerations, this item was put forward to the April 27, 2018 Board meeting.

**ADJOURNMENT**

The meeting was adjourned at 4:38 pm.



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Board Chair



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Certified Correct, Secretary