

Meeting of the Board of Directors

250 – 32160 South Fraser Way
Abbotsford, BC V2T 1W5

Strategic: Identify key opportunities and systemic challenges and plan for actions to effectively manage risks and take advantage of future opportunities.

Accountable: Maintain legitimacy and integrity through understanding and discharging responsibilities and reporting performance.

Fair: Ensure procedural fairness in processed and decision-making

Effective: A clearly defined outcome with appropriate processed and measures.

Transparent: Ensure that processes, practices, procedures & reporting on exercise of mandate are open, accessible and fully informed.

Inclusive: Ensure that appropriate interests, including the public interest, are considered.

MINUTES of Board of Directors Meeting

Date: April 27, 2018

Location: Prestige Harbourfront Resort, Salmon Arm

BOARD IN ATTENDANCE: Gunta Vitins, Chair
Walter Siemens, Board Member
Aryn Alibhai, Board Member
Barry Lockwood, Board Member
Matt Vane, Board Member

STAFF IN ATTENDANCE: Katie Lowe, Executive Director
Joey Aebig, Manager, Operations & Logistics
Erin Duetta, Manager, Finance
Amanda Brittain, Manager, Communications & Marketing
Nicole Thompson, Executive Assistant

CALL TO ORDER

Chair, Gunta Vitins, called the meeting to order at 9:00am

ADOPTION OF AGENDA

The agenda was adopted as presented.

1.0 APPROVAL OF MINUTES

R18-033 1.1 Approval of the Minutes of March 29, 2018
It was MOVED and SECONDED

THAT the Board of Directors approve the Minutes of March 29, 2018 as amended.

CARRIED

R18-034 1.2 Approval of the Minutes of April 3, 2018
It was MOVED and SECONDED

THAT the Board of Directors approve the Minutes of April 3, 2018 as presented.

The Board of Directors of BC Egg Marketing Board

Minutes: Board of Director's Meeting

Date: April 27, 2018

CARRIED

- R18-035** 1.3 Approval of the Minutes of April 20, 2018
It was MOVED and SECONDED

THAT the Board of Directors approve the Minutes of April 20, 2018 as amended.

CARRIED

2.0 BUSINESS ARISING/ACTION LIST

2.1 2018 Board Calendar

The 2018 Board calendar was presented for information.

Action: Staff directed to add May 23-24, July 17-18, August 16, and December 4 BCEMB Board of Directors meetings.

Action: Staff was directed to review the Board's calendar to determine September and October/November meeting dates.

Action: Staff to confirm where the next two CPEPC locations are.

Action: Staff to complete hotel arrangements for CPEPC attendees.

2.2 New Business

2.2a Nutriva Letter and Response

BCEMB's response declining Nutriva's research permit request was presented for information purposes. In the letter BCEMB presented numerous avenues that allowed for orderly wind down in their operations. Nutriva has confirmed they will be requesting a small lot permit for 2018.

2.2b Ritchie Smith Approval Letter

BCEMB's response approving Ritchie Smith's research permit request was presented for informational purposes.

Action: Staff to follow up with applicant via email to ensure they are aware the permit may not be renewed after five years.

2.2c QATR Letter to BC FIRB

BCEMB's letter to BC FIRB requesting further clarification on the Quota Assessment Tools Review was presented for information.

The Board noted that it will require clarification from BC FIRB before BCEMB can submit its proposed changes to the Consolidated Orders.

3.0 STAKEHOLDER ENGAGEMENT

3.1 FIRB Accountability Project

BCFIRB will be working to develop and establish improved annual performance measures and reporting for both itself and the commodity boards. This will include improved data collection and analysis, from what has been in place to date with respect to its supervisory mandate of the marketing boards and commissions. The annual performance measures will demonstrate to BCFIRB that BC Egg has fulfilled its responsibilities as first instance regulators through strategic and accountable governance using a principles-based approach to regulation.

BCFIRB is requiring BCEMB to provide our draft performance measures and indicators along with our written feedback on draft criteria and measure on quota and governance to BCFIRB by May 25, 2018. BCEMB plans to demonstrate to BCFIRB that BCEMB has fulfilled its responsibilities as

first instance regulators through strategic and accountable governance using a principles-based approach to regulation.

The Board noted that BCFIRB's annual reporting period is from April 1 to March 31. It will be a challenge for the Board's to have their completed PARP reports to BCFIRB by their April deadline. BCEMB should suggest that the reporting period be in line with each Board's fiscal year. This would give BCEMB time to complete the report for the April deadline and the information included in the PARP would be the same as what is in the Annual Report, reducing confusion.

Action: Staff was directed to provide the board members with the draft response to the performance targets and feedback on the draft governance and quota movement at the May 23-24 meeting for review prior to submission to BCFIRB on May 25. BCEMBs first report under this BC FIRB directive will be submitted in April 2019.

3.2 Revised Supply Management Story

The Supply Managed commodity boards developed a collective story that articulates the vision, purpose, and benefits of the Supply Management system in BC and Canada. The story is intended to express why BC consumers should not only care about Supply Management, but want to support and preserve it. The document provides an analysis of Supply Management from a macro-economic to micro-economic perspective.

The Board agreed that Staff should pull and transform previous publications to add context from our commodity to the story. Staff proposed all commodities complete a joint marketing task for farm related marketing while also incorporating the details of the revised story on BCEMB website and social media outlets.

Action: Staff was directed to proceed with input from the MarComm Committee and Board, and to provide an update at the May 23-24 meeting.

3.3 Market Responsive Round-Table

BCEMB has several programs that allow us to increase or decrease production on both a temporary and permanent basis, however, we are seeking feedback on these programs and procedures to ensure that we are keeping up with sudden shifts in the marketplace. A short-term, temporary program may be used initially with a plan to create longer-term programs that will encourage producers to change production types permanently in future.

The goals of the roundtable session are to find short and long-term solutions to respond to market shifts, examine existing programs to determine their effectiveness, and encourage generation of new ideas that will allow us to be more responsive to market changes. The Board reviewed the proposed session overview.

Action: Board was directed to send any further ideas to Staff prior to the next board meeting.

Action: Staff was directed to invite EIAC chair and BCEMB catchers to the round table.

3.4 Logo and Name Research

The BC Egg name has low recognition and the Board previously expressed an interest in a new logo. Previous discussions with various stakeholders, including EFC, led us to consider two potential names along with a new logo for each.

When a market research survey was conducted through Sentis research, the results provided feedback as to which was more popular and the impact each name provided was examined further.

The Board liked that the recommended BC Egg Farmers name included "BC Egg" and, the reference to farmers, and that the logo colours remained the same to match existing material.

The Board of Directors of BC Egg Marketing Board

Minutes: Board of Director's Meeting

Date: April 27, 2018

Action: Staff was directed to ensure that BC FIRB did not have any concerns with BCEMB changing our marketing name. Staff to confirm that BC Egg Farmers is not registered to another organization.

Action: Staff was directed to share the name and logo change at the next EPA meeting.

Action: Staff was directed to revise the logo graphic to include the egg standing upright and provide the example at the May 23-24 meeting.

3.5 Ontario Farm and Food Care Conference Notes

Staff attended Farm and Food Care Ontario's 30th AGM and conference on April 11, 2018 in Milton, Ontario. Notes taken by the staff in attendance were presented to the Board of Directors for information.

3.6 BC FIRB Farm Tour

BC FIRB has requested to tour all production systems, with the Board, on the morning of June 14 then have lunch with the Board in the BCEMB Boardroom. Four farm locations, covering all production systems have been arranged.

Action: Staff was directed to confirm details with BCFIRB, including if farm managers are to join BC FIRB for lunch to answer questions. Staff to confirm with producers when BCEMB and BC FIRB will be arriving and confirm Board Attendance.

3.7 EFC & BC Information Sharing Meeting Notes

BCEMB TM1 and EFC's databases are not compatible and information flow is not always as expedient as possible. To see if there is an opportunity which would improve the flow of communication between our two boards' databases, EFC met with BCEMB to discuss our IT systems and opportunities for collaboration between our computer databases.

EFC will be sending proposals with the framework for the information sharing request in the coming weeks. BCEMB will bring these requests to the Board for approval. The LDA was also discussed and EFC forecasted future amendments to the assessment criteria.

The Board agreed that a dashboard would be an appropriate form of data sharing, allowing EFC to manipulate the data they require without creating additional work for Staff and ensure information is provided in a timely manner.

Action: Staff was tasked with informing BC FIRB that EFC has now communicated that they may update current policy to include a penalty if growth quota is not allocated within a determined timeframe.

4.0 OPERATIONS

4.1 EFC- Interim Housing Standards

EFC has revised the Interim Housing Standards after reviewing the feedback from Boards and the ACP Redevelopment Project team. EFC is requesting Board input no later than May 3, 2018 to ensure that the criteria producers are expected to follow are clearly defined and the Codes of Practice can be implemented as soon as possible.

The EFC PMC and ACP redevelopment project team have incorporated additional criteria for subjective items in the Code. An issue with using 2.2in per hen for round feeders has been identified by a few free-run producers. With the updated calculation, the majority, if not all, of our single tier free-run and free-range producers will be required to add feed pans/feed lines.

It is important that our producers are aware of this conflict. EFC has stated numerous times in their document that they have chosen to honour and implement the Code as it is written so we are unable to change the way the calculation has been done. Audits for the interim standards will

The Board of Directors of BC Egg Marketing Board

Minutes: Board of Director's Meeting

Date: April 27, 2018

begin 180 days after EFC board approval. Producers will be given 12 months to complete the CARs or a date aligned with the date in the Code.

The Board discussed concerns with standards, including that a scratch pad minimum size was not previously required. The Board also questioned if an exemption should be in place for NPP as it may be difficult for new producers to make additional changes and investments after installing new systems.

Action: Staff was directed to draft a letter to EFC, but provide to PMC for review first. BCEMB understands the intent was to incorporate the Code in to the animal care program. To do so, we recommend additional research is incorporated by looking at equipment specifications of systems that are being installed by producers to determine key measurements such as scratch pads requirements.

4.2 MISC – Recommendations from Apr 4 meeting

The Insurance Review Committee recommends that the regulated poultry boards and commission support the establishment of a collective Infected Premises C&D Cost Recovery Fund by October 1, 2018. The Fund would provide assurance to regulated poultry producers that the boards and commission have committed to a predictable level of funding support to cover the extraordinary cost to C&D infected premises of a NAI discovery.

In accordance with the J.S. Cheng and Partners Inc. (JSCP) January 2018 actuarial assessment, the Committee recommends a minimum of \$1 million to establish the Fund to cover foreseeable costs for infected premises C&D resulting from a NAI discovery. The four regulated boards and commission would equally share the initial capital contributions. Replenishment of the initial capital after losses or growing the capital would be based on the actuarially based share of risk. The Committee further recommends that in the event of losses, the Fund be maintained at \$1.0 million and consider growing the Fund over time.

The establishment of the Fund will require BC Farm Industry Review Board prior approval, per their August 2014 Supervisory Review directives. Prior to submission to BC FIRB for prior approval, the boards and commission should post the decisions for stakeholder comment.

The Board raised concern that not all sectors are comfortable with their level of funding and the presented administrative costs but agreed that the program is stronger when all sectors work together. It was brought forward, and agreed upon, to include CIERA in next committee discussions to present information on Quebec's ECMA program and recommendations.

Action: Staff was tasked with contacting H. Sasaki to ensure sectors are appointing a staff member to the committee and to bring CIERA representative to the first meeting to present information on ECMA and recommendations.

R18-036 It was MOVED and SECONDED

THAT the Board of Directors appoint Katie Lowe to the Fund Management Committee.

CARRIED

4.3 EFO AGM Notes

Staff and Board attended EFO's 49th AGM on March 27, 2018. Notes taken by the staff in attendance were presented to the Board of Directors for information.

4.4 QC AGM Notes

The Board attended the QC AGM. Notes taken by the Board members in attendance were presented to the Board of Directors for information.

The Board of Directors of BC Egg Marketing Board

Minutes: Board of Director's Meeting

Date: April 27, 2018

4.5 IEC Notes

The Board attended the IEC AGM. Notes taken by the Board members in attendance were presented to the Board of Directors for information.

4.6 Collective Bargaining

BCEMB is commencing collective bargaining with Teamsters in June 2018. Management is working with Bill Hartley to represent the BCEMB during the bargaining process. Bill has extensive experience working with management teams and negotiating during collective bargaining. Management has reviewed the current collective agreement and has created a draft proposal that will be finalized in the next few weeks before it is presented to Teamsters.

R18-037 It was MOVED and SECONDED

THAT the Board of Directors has agreed that the directive to management during this bargaining process is to ensure that costs are not increased as that would result in a levy increase.

CARRIED

4.7 Financial Institution

Staff is unsatisfied with the level of customer service and issues they are experiencing with the current financial institution on a regular basis and would like to find a bank willing to give BCEMB better customer service than what it is currently experiencing.

A RFP has been sent to select banks with the deadline of June 1, 2018 for proposal submission. Once the proposals are received, management will review and create a scoring matrix for the Audit & Finance Committee to review along with the proposals at the June 18, 2018 meeting. The recommendation from the committee will be presented at the July board meeting.

Action: Staff was tasked to create a scoring matrix for the Audit & Finance Committee to review along with the proposals at the June 18, 2018 meeting.

Action: Staff was tasked with presenting the recommendation from the committee at the July board meeting.

4.7a Financial Institution RFP

On April 19 2018, management presented the RFP to the Audit & Finance Committee for review. It was agreed that it should be sent to a number of banks. This document was presented to the Board of Directors for information.

The board reviewed the RFP and agree with the direction of Staff.

4.8 ProCert Contract

BC Egg Producers Association and BC Egg Staff developed a Specialty Audit Certification Program that included the Free-run requirements in the updated codes of practice as well as additional standards to clarify what is required for Free-Range producers. The program and producer manual have been developed and staff has been discussing the third party auditing process with Pro-Cert. Pro-Cert has developed an auditing tool and certificate. Prior to starting the audit process a contract needs to be signed.

To ensure all parties are aware of our mutual responsibilities moving forward with the Specialty Audit Certification, a contract needs to be signed.

Action: Staff was directed to ensure there is a follow up schedule included in the contract before signing.

Action: Staff was tasked with making edits to the contract so that when the issues are dealt with, staff can sign the contract and start the audits. Staff was also asked to confirm organic pricing cap.

4.9 Quota Allocation Submission to BC FIRB

In November 2017 Farm Products Council of Canada (FPCC) approved a national increase in egg production that provided the BCEMB with 108,741 additional units of quota. Per Section 37 (c) of the British Columbia Egg Marketing Scheme, BCEMB requires prior approval from BCFIRB to vary quota. BCEMB is requesting approval for the modified pro-rata distribution of this quota. A draft copy of the Allocation Proposal Submission to BC FIRB was provided for review.

The Board like the direction the submission is going and determined additional time was required to review further. The inclusion of appendixes was also reviewed.

Action: Staff was directed to consult with the EIAC on this allocation approval request and incorporate their recommendation into the final report.

Action: Staff was directed to send reminder to Board to review and provide feedback with appropriate wording by May 4.

4.10 Levy Changes Effective Week 17

For the past five years (2013-2018), BC Egg has been deficit budgeting based on a surplus of previous unspent budgeted funds held by the board. In December 2017 the Audit and Finance Committee recommended and the Board of Directors approved the levy rate remaining at status quo, resulting in a 1.5 million dollar deficit, on the basis that the committee would review the budget before the second EFC levy decrease occurring in week 17, 2018. The Board of Directors also approved a \$0.50 per issued quota bird rebate, resulting in over \$1.4 million dollars being paid to producers. In order to fund the rebate, \$1 million of funds being held in a 1 year cashable GIC were used.

EFC is reducing their levy rate in week 17, 2018 by \$0.02 per dozen. The A&F has requested that we review the BC levy at this time to ensure our cash obligations are met.

The Board discussed that if the levy rate was previously changed on the blue stamp by EFC, the levy must be adhered to and savings passed on to producers. In future, if a levy decision is needed immediately to complete the EFC paperwork, a motion can be completed via email correspondence.

The Board also discussed the pending Investment Policy review by AFC and plan to review the levy for week 33 at the next meeting after hearing the results.

Action: Staff was directed to confirm blue stamp paperwork and its process.

Action: Staff was directed to draft communication to the A&F Committee to inform them the timeline was not met and levy reduction was accepted. The Board will review levy for week 33 at May 23-24 meeting.

Action: Staff was directed to complete the Investment Policy review and provide results to AFC via conference call.

4.11 Pricing

There are a number of initiatives happening at a National Level in regards to pricing.

1. The National COP has been updated and the EFC Board of Directors have accepted the final report.
2. BCEMB has received a sample draft enriched housing COP transition option.
3. The Western Provinces have discussed with EFC how we can move the National Pricing Project forward.

4. EFC, BC Egg and Grader/Processor Representatives have met to further discuss a proposed specialty IP pilot project

The agenda items that follow discuss each of these initiatives in greater detail.

4.11a EFC COP

EFC will be discussing the updated COP in greater detail at the May PMC meeting.

The Board discussed their concern that the COP across the provinces may vary from the standard distribution. If improperly adopted, the updated COP may disrupt the flow of eggs as the WEMA will likely revert between provinces. The board feels that the West should meet to ensure that the adoption of the new COP review will not disadvantage any province.

Action: Attendees at the COP workshop are tasked with asking questions to obtain more information during the meetings.

4.11b DRAFT Enriched Housing COP Transition Option

EFC is creating a COP model where both conventional and enriched farmers receive appropriate compensation for their inputs used in production and the retailers receive one price that increases as the industries transitional proportion of the enriched housing increases, thereby ensuring retailers are not trained to expect a lower price for enriched production as it is incrementally more expensive than conventional to produce.

BCEMB should discuss possible alternatives to this model as it would result in funds moving out of BC to support the central provinces who have invested more in enriched housing options than specialty while BC continues to have no financial support for specialty pricing from the provinces.

4.11c National Pricing Protocol Project Team

The National Pricing Project Team Charter received positive support from all provinces, except Saskatchewan and Ontario who provided no comment. BCEMB, EFA and MEF Managers met with Neil Newlands on March 21, 2018. All parties maintain that this is a very important initiative to continue to move forward and EFC is willing to provide the administrative support. The National Pricing Project is on the agenda for the May EFC PMC meeting.

Outside of the project team, BC will continue to highlight the ways in which appropriate producer pricing strategies, for all production types, will benefit the industry as a whole.

4.11d Specialty IP Proposal

Based on a set of assumptions, EFC developed a draft of what the specialty IP model would look like and how it would affect the funds for graders.

The initial responses varied amongst the different businesses, however, their ability to see how the program could work to the graders benefit while not harming the processor was positive. It provided greater clarity to what BC was thinking in terms of cash flow.

It was clearly stated that the processor supply was just an example, as was the proposed buy-back amount from the Egg Board on the surplus product. It was made clear that the only way this would work was with cooperation between all parties and this included the processor taking part in EFC audits so the product used is transparent.

4.12 Measuring methods for Non-Conventional Housing Systems

The PMC and the BCEMB reviewed the measuring methods in November and December of 2017. At that time, both the committee and the Board were in favour of the proposed methods and plan

with the recommendations. EFC has now sent the Measuring Methods for Non-Conventional Housing Systems to the egg boards for a third round of consultation.

For the revised document, additional measurements were added that related to the additional requirements in the Interim Housing Standards. Clarifications has also been added for the measuring of nest space to ensure that only the designed, functional nest space is included.

The PMC recommends that the Board support Measuring Methods for Non-Conventional Housing Systems with the addition of the option for the facilities to be measured when populated. This would be with mutual agreement between the producer, board staff and EFC staff. There is a concern regarding the number of barns to measure in BC with limited resources.

The Board discussed that in keeping with our intention to be transparent, we provide feedback to PMC regarding their measuring methods.

Action: Staff was directed to draft a communication to the national PMC informing them that they did not include conventional producers in this measurement initiative, and their current certificates do not include feed and water requirements. The letter should also recommend that the final policy should include an allowance for EFC to measure barns that are populated if the producer, BCEMB PLO and EFC Auditor mutually agree to do so.

4.13 EFC ACP Stage 2 – Euthanasia Certification Requirement

As of February 22, 2019, there must be at least one person on each farm who has been certified to perform euthanasia. Producers will have to have a record of certification that includes training by a certified trainer and demonstration of competency by the person being trained/certified.

Canadian Poultry Consultants offers a 2 hour Poultry Euthanasia Technical Training Course at their location on Canary Court. This course meets the ACP requirements and CPC is on the certified trainer list. The cost is \$150 per attendee, with a maximum of 12 attendees per session. BC Egg staff has contacted CPC and confirmed that we are able do custom dates and times for courses and feel that it would be a benefit to producers for BC Egg to organize 3-6 courses for the fall, over one day in each month of September, October and November. The number of sessions would depend on how many producers were signed up for each day. If required, we could split the day (and the producers) into two sessions.

R18-038 It was MOVED and SECONDED

THAT the Board of Directors agree to the BCEMB coordinating euthanasia training sessions with CPC and producers, subsidizing the training at a 50% cost share ratio with producers submitting their request along with a copy of their certificate and receipt.

CARRIED

Action: Staff was tasked with coordinating training sessions, including one training session on Vancouver Island and one in the Interior.

4.14 NPP Survey

BCEMB has committed to conducting a consultation on the effectiveness and process for the New Producer Program. The goal is to establish if there is an opportunity for the BCEMB to, while maintaining its accountability to all stakeholders and adherence to the SAFETI principles, change and improve the policies regarding incentive quotas issued under the New Producer Program set forward in Part IV of our Consolidated Orders.

The current draft copy of the New Producer Program Survey incorporates feedback received from the EIAC and Board of Directors from previous meetings and a copy was provided for review.

The Board of Directors of BC Egg Marketing Board

Minutes: Board of Director's Meeting

Date: April 27, 2018

The Board reviewed the document and will provide Staff with any recommended changes prior to April 30, 2018. The survey is to be completed by all producers, not just NPP.

Action: Staff was tasked with sending a copy to EPA for review with a deadline of May 9. Staff to then input survey and send to Board. Review at May 23-24 meeting.

4.14a Provincial New Entrant Programs

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.15 Producer Rebate Follow up

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.16 OFFS Program Elements Clarification

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.17 Providing Additional Details on IPV and Declarations

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.18 Research Update from EFC

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.19 Changes to the Start Clean-Stay Clean Layer Program

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.20 Retrospective AMR analysis on FoodNet Canada Isolates

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.21 Salmonella Braenderup

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.22 Creston Update

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

4.23 AI Surveillance Committee Update

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

5.0 GOVERNANCE

5.1 Industrial Product Orders Amendment

Currently, Part XII – Industrial Products, in the Consolidated Orders does not specify specialty production types. Instead, it mentions weights and feeding programs.

A first reading of the amending order was conducted on March 29, 2018. At that time, the Board requested some changes and the amended version was approved for a first reading. Staff has confirmed that the Board is only required to view Consolidated Orders Amendments once, however it is at the Board's discretion to view and discuss amendments more than once if deemed necessary.

The Board has agreed that a minimum of two readings before consolidated orders are approved provides the opportunity for better feedback. On this policy the board deemed that the term "globals" should be removed as it was no longer applicable.

R18-039 It was MOVED and SECONDED

THAT the Board of Directors approve the following amendment to Part XII 1. (13) of the Consolidated Orders:

It is the policy of the Board that graders who purchase eggs from out of province or are handling such eggs for the shell market, will not have their offers for the size purchased accepted for two weeks following the week of arrival of the out of province eggs (~~globals excepted~~). In addition, where the size purchased from out of province is Extra Large, Large or Nestrin, 22 pounds per box or greater, it is the policy of the Board not to accept graders' offers for any of these sizes of product for two weeks following the week of arrival of the out of province eggs (~~globals excepted~~).

Further, where specialty (Free-Run, Free-Range, Organic) and/or feed enhanced eggs (Veggie Fed, Omega) are purchased from out of province, it is the policy of the Board not to accept graders' offers for any product for three weeks following the week of arrival of the out of province eggs (~~globals excepted~~), unless efforts to source within the province, within a reasonable period of time, are demonstrated to the satisfaction of the Board. If efforts of sourcing such product within the province are not demonstrated to the satisfaction of the Board, grading stations in question will be issued a 3-week notice prior to closing the pool.

CARRIED

R18-040 It was MOVED and SECONDED

THAT the Board of Directors approve the consolidated order procedure to have a minimum of two readings completed before approval.

CARRIED

Action: Staff was tasked to develop a procedure for consolidated orders amendments that includes two presentations to the Board.

- a. First presentation is to review the need for change with the board and discuss the proposed amendments
- b. Second presentation is the presentation of the amending order for approval

Action: Staff was tasked to disseminate the amending order.

5.2 Confidentiality Agreement

The Chair of the Board is requesting that all board and committee members sign a confidentiality agreement. The agreement was presented for discussion.

The Board agrees with the intent of this policy and wants to ensure that the legal wording is similar with the EFC version.

Action: Staff was requested to obtain a copy of the EFC confidentiality agreement to confirm legal wording and amend for committee members.

5.3 EIAC Processor Representative

In the fall of last year, Golden Valley requested that Scott Brookshaw replace Frank Curtis on the committee due to Frank's commitments in Calgary. The Board consulted with the BCEPC and removed Frank and appointed Scott commencing October 6, 2017.

Golden Valley has now requested that Frank Curtis replace Scott Brookshaw on the EIAC committee.

R18-041 It was MOVED and SECONDED

The Board of Directors of BC Egg Marketing Board

Minutes: Board of Director's Meeting

Date: April 27, 2018

THAT the Board of Directors remove Scott Brookshaw from the committee and appoint Frank Curtis as one of the three processor representatives on the EIAC for a three year term commencing May 1, 2018, expiring March 2021.

CARRIED

5.4 Producer Travel Subsidy Policy

In Dec 2017, staff received a request from the BCEPA that funding assistance be provided to producers who are travelling from the Interior and Vancouver Island to attend workshops that are only being held in the Fraser Valley.

In Feb 2018, the Board of Directors reviewed staff's recommendation and requested that staff create a policy for review that reimburses \$250 for Interior and Vancouver Island producers.

Staff have since created a policy and Management presented the policy for review to the Audit & Finance Committee. The committee reviewed the policy and has agreed that it is needed in order to help ensure all producers benefit from the training obtained in the workshops,

The Board agreed that producers travelling from the interior and Vancouver Island regions incur additional costs to attend some events, and a \$250 reimbursement may encourage greater participation at events that are only held in the lower mainland.

Action: Staff was directed to amend the policy to incorporate the wording changes requested by the board.

R18-042 It was MOVED and SECONDED

THAT the Board of Directors adopt the Producer Travel Subsidy Policy as amended.

CARRIED

5.5 Revised Conflict of Interest Document for 2019

Every year after the Annual General Meeting, the board reviews the policy on Conflict of Interest. All board members submit signed Annual Disclosure Statements at this time.

Directors have an obligation to act in the best interest of the BCEMB. Directors should endeavor to avoid situations that present an actual conflict or present the perception of a conflict between an individual's interest and the interests of the BCEMB.

The directors reviewed the revised Conflict of Interest document which is a more streamlined version than the recent document which directors submitted in March 2018. This revised Annual Disclosure Statement is to be submitted by committee members at their upcoming meeting, and by directors in 2019.

The board agreed to the newly presented document, with the additional disclosure requirement for all agriculture related investments.

Action: Staff was directed to amend the document.

R18-043 It was MOVED and SECONDED

THAT the Board of Directors approve using the Annual Disclosure Statement as amended, commencing in 2019.

CARRIED

5.6 AGM Notification

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

6.0 PERFORMANCE REPORTS

6.1 Dashboard

The February 2018 Industry Dashboard was presented for information.

6.1a Feed Mill Participation Report & AAFC Report

The March 30 2018 AAFC Report was presented for information. The cost of feed have incrementally increased twice in the last two reporting periods, however the COP has not reflected the incremental increase. This is likely due to feed mills not reporting their pricing for the Agricultural and Agri-Food Canada (AAFC) report.

Action: Staff was directed to follow up with feed reps to ensure their mill is reporting pricing to AAFC.

Action: The Board will follow up with their feed reps to ensure they are reporting.

6.2 Quota

6.2a Industry Reserve

The Week 11 Industry Reserve was presented for information.

6.2b IP Report Week

The Week 10 IP was presented for information.

6.2c IP Processor Summary Week

The 2018 IP Processor Summary was presented for information.

6.2d EFP Report Week

The Week 10 EFP was presented for information.

Action: Staff was directed to provide board with more details regarding the EFP contract renewal details.

6.2e Quota Utilization Update

The Week 11 Quota Utilization Update was presented for information.

Action: Staff was directed to ensure the July 2015 producer is aware he will lose quota at end of July according to the BCEMB's three year policy since he has not put the growth quota acquired in July 2015 into production yet.

6.2f Quota Credit Report

The QC Report was presented for information.

6.2g Inventory Report

Beginning in week 9, 2018, inventory gradually decreased below staff's projections for a 4-week period. In the most recent 4 weeks period inventory has rebounded and is now back to its expected value. Staff will continue to monitor our utilization in the coming months.

Action: Staff was directed to review further and provide more in-depth information for May 23-24 meeting.

6.3 Financials

6.3a Period 2 Board & Committee Per Diems & Expenses

It was MOVED and SECONDED

R18-044

The Board of Directors of BC Egg Marketing Board

Minutes: Board of Director's Meeting

Date: April 27, 2018

THAT the Board of Directors approve the Directors', Executive Director's, and Committee members' per diem and expenses for Period 2.

CARRIED

6.3b Period 1 Financials

The Period 1 financials were presented for information.

6.4 Preliminary COP

6.3a Period 4, 2018 COP

The Period 2 COP was presented for information.

6.3a Period 5, 2018 COP

The Period 5 COP was presented for information.

7.0 MEETINGS HELD AND UPCOMING

7.1 Meetings Held Appendix A

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

7.2 Meetings Upcoming Appendix B

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

7.2a CPEPC Convention 2018

Due to time considerations, this item was put forward to the May 23-24, 2018 Board meeting.

ADJOURNMENT

The meeting was adjourned at 4:10pm



Board Chair



Certified Correct, Secretary